

**MINUTES OF LOOKINGGLASS RURAL VOLUNTEER FIRE DEPT.  
JULY 17, 2013**

**Meeting called to order by Board President Bob Russell.**

**Pledge of Allegiance led by George Kuntz. Invocation given by Carol Kuntz.**

**Roll call was taken by Bob Russell. Board members in attendance were:**

**Bob Russell, George Kuntz, Rise Briggs. Jaynee Germond was absent. Bob Russell brought up discussion on minutes... whether to have media copy or hard copy. Board members & audience were in agreement that a hard copy needs to be available.**

**Bob Russell introduced Kent Little, who is applying for the vacant position #4 on the Board.**

**Kent Little also agreed, if accepted, to be treasurer. He gave his reason for wanting to be on the Board and answered the questions asked of him. Bob Russell moved to accept Kent Little to the Board. George Kuntz seconded. The quorum of Board members voted unanimously to accept Kent Little to the Board. Bob Russell moved & Rise Briggs seconded, to add Kent Little as Board treasurer. Vote was unanimous in favor.**

**Bob Russell did the swearing in of Kent Little to make the acceptance official.**

**All five Board members: Bob Russell, George Kuntz, Jaynee Germond, Rise Briggs, and Kent Little are to be on the checking account as signers. They are to sign the signature cards.**

**Bob Russell talked about a possible newsletter in August after next regularly scheduled Board meeting to be sent to the Lookingglass area residents. There was discussion about how to get it out, such as by mail, in boxes at the store/grange, putting a notice on the marquee that the letters were available & where. Most people in attendance were in favor of sending out an August letter, with a few being concerned about the cost. No consensus was reached. Could be discussed at August meeting.**

**No Treasurers report, but Rise Briggs read the bills. George Kuntz made a motion & Rise Briggs seconded that the bills be paid as read. All voted in favor.**

**Bob Russell began the process of looking at setting up By-Laws. The rest of the meeting was spent going over By-Law information.**

**George Kuntz moved & Rise Briggs seconded to adjourn the meeting. Motion carried. Meeting adjourned.**