

CHIEF'S MINUTE(S)

February 14, 2024

- Incidents** – January, 2024 25 total, 16 medical, 0 structure, 3 mva, 0 natural cover, 3 public assist, 2 false alarm, 0 haz. condition.
- Training** – Training included Safety Meeting/Officers meeting, transitional attack/ladders w/ burn trailer, OSHA blood borne pathogens and HIPPA, SCBA and fire attack with burn trailer, and EMR/medical night. 2024 training calendar finished and will be on website. Glide Fire brought their academy to Lookingglass with a few of our instructors training.
- Firefighters** - Continue working towards FF1 and FF2 online and manipulative. Captain Fox attended SDAO convention/training. Also finished his BLS First aid/CPR instructor certification and will be scheduling FD and community classes. Chaplain Pastor Rick Sherman on board, and 3 new cadets and 2 new ff applicants. 2 volunteers resigned due to out of state move, removed two additional due to lack of response.
- Explorers** - Training with our ffs, making most incidents also.
- Equipment** - Update on new tender is March/April. Will be attending webinar on receiving and operation on Feb. 25.
- Inventory** - FF sweatshirts and uniforms in.
- Facility** ZCS and Vitus estimated demo will start mid-February. We are there now. Received diesel and gasoline.
- Office/Admin** – FC Fox attended SDAO training on auditing/budgets, grant writing, and a few other classes. Payroll and salary for him was received from Wheeler on the first payday, Jan 31.  
Filed first 6 month SAFER status report and six month financial report as required. Data will get more complicated as we go, and will be keeping track of personnel (new and old), response times, number of ffs responding to calls, etc. for reporting. First reimbursement requests will be filed this week for SAFER payroll and training expenses.  
New wildland seasonal grant coming out March 1<sup>st</sup>, also BLM grant for slide in unit for pickup truck. Have joined in on FEMA grant for new radios with District 2, and will submit for a new engine again using a grant writer. Due March 11. A few grant applications pending.  
Paid SDAO insurance invoice at \$16,000. Will receive a rebate for \$1700 for construction coverage for 2023 due to there being no construction.  
Have initiated contact with Hanford and Associates for audit, she has stated \$4000 fee, applied for and approved for extension until April 30, 2024. Will start working on that first of Marc, collecting paperwork now.  
Attended webinar and made contact with Civil Rights.doj as a requirement of accepting Federal money. Have to amend our discrimination and harassment policy to meet Federal standards. Received an extension to finish that submission.  
Final incident total of 283 for 2023 with 4 structure fires, 18 other fires (wildland, vehicle, burn piles, etc.), 170 medical/rescue calls, 5 hazardous responses, and 41 miscellaneous incidents. Total of 11,150 dollars damage, and less than 6 acres of wildland burned in our area. Provided 41 responses out of District as mutual or automatic aid to our neighboring Departments. No injuries or accidents for LRFD personnel and equipment.  
Public records request again for all contracts and invoices concerning seismic retrofit. Submitted as required, have had to involve our legal counsel.