

CHIEF'S MINUTE(S)

June 14, 2023

- Incidents** – May, 2023 23 total, 15 medical, 2 structure, 1 mva, 0 natural cover, 2 public assist, 0 false alarm, 3 haz. condition. Fire response to Camas and Tenmile, 1 automatic aid to Dist. 2 for lift assist.
- Training** – Training included 1 night of rope rescue awareness, DFPA annual RT 130 refresher and fire season preview, extrication to finish off donated car (doors, roof), annual cone course/drivers training. LRFD co-hosted regional wildland drill again May 20<sup>th</sup>, at multiple sites in the Lookingglass area. Had 56 firefighters from all over Douglas County, along with multiple engines and a State Fire Marshal rep. Bob Scott, Justin Fox, and Rich Chitwood did a great job, and our firefighters covered the area and provided logistics during the exercise. Three firefighters attended the OVFA convention training exercises in Roseburg, and we provided water tender and safety officers for a live burn as part of the 3 day annual event.
- Firefighters** - Continue working towards FF1 and FF2 online and manipulative, training new officers. LRFD trainers provided safety officer and evaluation for the State firefighter convention exercises. FF McEwing was injured in an MVA, and is recovering from internal injuries and leg injuries. Working on rebuilding his front porch to accommodate his injuries and access, as well as a food list for dinners.
- Explorers** - Training with our ffs, making most incidents also.
- Equipment** - Minor repairs and maintenance taking place. Ferrel gas is working on the burn trailer to make it safe and restore operational capabilities.
- Inventory** - Inventories and equipment tracking program done on Rescue 1070 now. Flow test completed for SCBAs, air system maintenance scheduled. Received rescue air bag system for 23-24 FY.
- Facility** Tylor Giusto has done more spring yard work. Dallas Heard has offered his landscaping crew to do occasional cleanup as needed to support us and the community.
- Office/Admin** – ZCS has finished proposed drawings, and provided us a copy. We met with them and hashed out what we wanted and what we can get. Front lot was surveyed for extension of the concrete ramp and drainage. Asbestos and lead paint testing was completed, and was good except for flooring in office and bathroom which will be addressed as part of the retrofit.
- New bank account for seismic invoices continues, have spent approximately \$135,000 so far on testing and plans. Wheeler bookkeeping is going to monitor the account, give us the totals on the monthly financial report, but at this time records will be kept by the State on their spreadsheet and our input. The State has been a little slow on reimbursement, and says that they have new employees in positions that are just getting up to speed. Has caused a few issues with money transfers for us, but we are keeping up on it. Vitus and ZCS are currently creating the budget for the improvements.
- Working with Darcy at Wheeler Bookkeeping to prepare for payroll for the Wildland Staffing Grant, and have 3 new employees who need W-4s, I-9s, etc. This year we have to pay the family leave (1%) and there is a new minimum wage which will not affect us. Have received the \$35,000 grant, and it is deposited until July 1<sup>st</sup>. Schedule is done for employees. Also met with Wheeler to set up with the new budget and a few other house cleaning issues. And the budget of course.