

CHIEF'S MINUTE(s)

April 12, 2023

Incidents – March, 2023 15 total, 12 medical, 0 structure, 1 mva, 1 natural cover, 1 public assist, 0 false alarm, 0 haz. condition. Fire response burn pile that escaped in Tenmile area, one of two mutual aid calls to Tenmile this month.

Training – Training included 1 night of hose handling and attack in trailer, more rit/scba training, ladders, and equipment night/officers planning meeting. LRFD will be co-hosting regional wildland drill again this year, May 20th, at multiple sites in the Lookingglass area. Bob Scott and many of our crew working on the training, and multiple agencies and the State Fire Marshall will be involved.

Firefighters - Continue working towards FF1 and FF2 online and manipulative, training new officers. LRFD trainers finished conducting classes for Glide Fire Department's fire academy. LT Bridger Barclay and A/O Tylor Giusto did a great job and finished with a live fire class at DPSST in Salem with Bob Scott also.

Explorers - Training with our ffs, making most incidents also.

Equipment - Minor repairs and maintenance taking place. Inventories and equipment tracking program done on Engine 30 and Brush 80, working on Rescue 1070 now. Continuing work on Fire Trailer. Filled gasoline tank and fuel oil tank.

Inventory - No new equipment in.

Facility Tylor Giusto has done spring yard work, trimmed trees, mowed grounds. A lot of work.

Office/Admin – Proposals for Seismic were returned March 15th, and an evaluation committee met and reviewed them. Members checked references, ranked proposals, and then interviews of the two candidates were completed by March 24th. The committee unanimously rated Vitus Construction of Gold Hill, Oregon highest and forwarded recommendation to the Board for tonight.

New bank account for seismic invoices is working well, there is about a two week turn around each submission, and we are currently submitting invoices monthly. Have two additional checks for the Board to sign tonight.

Worked with ZCS through the RFP process and they are happy with Vitus as our choice. They have worked with them often, with Roseburg Station 2 one of their joint projects.

AFG engine grant was successful, we were awarded a "tactical" water tender which will be used to replace old 1061 after it arrives – ETA Sept/Oct/Nov of 2023. SAFER grant for retention and recruitment of volunteers was submitted at a total of \$415000 for a paid employee and a four year recruitment/training program for 20 volunteers. VFA grant for 2022 matching dollars were received and deposited, 2023 is due April 15. Will be submitting for ore PPE, wildland equipment, and training/tuition funds. Have not heard about the fuel reduction grant awards, is due this month.

Signed up with SDAO/SAIF workers comp program for discount on our liability insurance and w/c insurance in exchange for a safety program they administer. Best practices for 2023 has also opened.

Had a consult with the Dept. Of Revenue concerning the need for a supplemental budget. Although we have had grants and expenditures not planned for, they are under our appropriated FY 22-23 funds and will just be reported on our year-end audit or report, depending on if we spend over \$150,000. State has recently approved bill to increase our "in-lieu of audit" limit to \$250,000, which means this year we won't have to pay for an official audit. Next budget process is starting April/May, and will show the bulk of the seismic grant funds and probably other submitted grant funds.

Our lookingglassfire.org domain for email and website failed sometime around March 21st, and we had some communication issues with the State and others who did not have our old outlook account. During that period the Board was probably not getting mail through that domain also. It has been repaired by DFN.

There will be an Oregon Volunteer Firefighter Assoc. event at Douglas Fairgrounds in early June, a week long event with several courses relating to all aspects of fire/rescue. We have 4 ffs registered, and will also be offering our help and instructors for a live fire burn and water tender training during the week.

If there is not a contract for signing tonight with our prospective construction manager, one should be in within a few weeks. After a legal review, the Board will be asked to sign it as soon as possible. With the approval of our choice and a letter of intent notice issued, work is already progressing before the contract is signed.