



## **LOOKINGGLASS RURAL FIRE DISTRICT**

7173 Lookingglass Road, Roseburg, OR 97471

### Regular Business Meeting

## MINUTES

June 11, 2014

1. Meeting called to order at 7:11 p.m.
2. Pledge of Allegiance
3. No invocation
4. Roll Call: Rise Briggs  George Kuntz  Robert Nobriga  Hank Mast   
Steve Rhodes, Fire Chief

Audience in attendance: Mark Briggs, Barbara Conn, Yvonne Russell, Susan Shepard

5. Approval of minutes for May 14, 2014. Rise made motion to approve. Hank - 2nd. Passed.
- 6a. George Kuntz started the discussion on adopting the Budget Meeting Minutes. Rise made a motion to approve the minutes. Robert - 2nd. Rise asked about copies for the public. It was decided the minutes would be placed on the website. Passed.
- 6b. The next discussion was on the Resolutions issue. There is a Resolution to negate previous resolutions, as The Board of Directors does not have access to all previous resolutions - what they say, when they were instituted, etc. Steve Rhodes said he could collect them - George asked that that be done by next Wednesday. Susan Shepard asked if these were current - some date back to 1988. This was tabled until further information can be obtained; as well as resolutions. Rise moved to approve the Budget for 2014-15 as presented by the Budget Committee. Hank - 2nd. Passed.
7. The corrections of the Bylaws, Procedural Policies and Fiduciary Policies were presented by Rise. They were given Resolutions numbered 2014-2, 3 and 4, respectively. Robert made a motion to approve, George - 2nd. Passed on each in order.
8. Steve reported that the building paint job hasn't progressed much. He will still get bids for this.
9. The slurry coat of the parking lot may have to wait until next year, when Douglas County Public Works might be able to assist on that project. Steve is looking into other bids.
10. Chief's Report. There were 18 call-outs (13 of them medical). He had to send in two reports; one to the State Fire Marshal and the other to NFPA. To comply with the Handicap Accessible law, the bathroom will have to be remodeled to accommodate wheelchair access. The toilets and sink will be

included in this. Also, the knobs must be changed to levers. **Fire Season** started this morning (June 11th) so all of the firefighters are on alert and getting their gear readied.

11. Rise read a recap of the bills. Susan presented an extensive report for the Treasurer. Robert made a motion to pay the bills, Hank - 2nd. Passed.

12. George read a document for the signatories at First Community Credit Union. Robert made a motion to approve the signatories, Hank -2nd. Passed. Susan gave a brief explanation of what was needed for the account approval. Rise made a motion to accept the account, George - 2nd. Passed.

13. The District is purchasing a video camera for use at meetings, community activities, training, etc. Mark Briggs and Jerry Harris researched this, and the best buy was agreed to come from Amazon. The information was passed around. Robert made a motion to purchase for \$199.95 for the kit, Hank -2nd. Passed. Robert then suggested purchasing the insurance with it for an additional \$27.54. Rise made a motion to purchase the insurance, Robert - 2nd. Passed.

14. Under Communications, George commented that something had come in Certified that he couldn't sign for - plus there was postage due on it. And, it was for Gary Hermes. He told Steve to make sure that communications were no longer coming in with Gary's name on it. Susan Shepard suggested that nothing ever comes Certified, as no one is present to sign at the Station.

Rise asked Hank about becoming Webmaster. Mark Briggs suggested he work on the transition with Jerry Harris as soon as a couple of personal issues are completed. [Congratulations on your upcoming marriage!](#)

15. Good of the Order - no comments

16. Public Q&A. Mark Briggs asked about any garage sale. Robert asked if some of the items could be placed on ebay to get the most money from anything that might be an antique, for instance. Susan said that a list should be made of the items to be sold, to make sure the local public has an equal change to purchase the items. If they are considered Surplus Property, some might need to be listed as such, and some might be donations to other Fire Districts.

Robert made a motin to adjourn, Hank - 2nd. Meeting adjourned at 8:15 p.m.