



## Report in Lieu of Audit

Oregon Secretary of State – Audits Division

**Instructions:** You must fill in the fields required on this page before moving to the next page.

Save your progress and come back later to complete the form by clicking "Save" in the lower right. You will be given a link to come back and continue.

<b>Fiscal year reported 1st day</b> 7/1/2020	<b>Fiscal year reported last day</b> 6/30/2021	<b>Is this the final report?</b> No	<b>Is this a revised report?</b> No
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<b>Name of municipality</b> Lookingglass Rural Fire District	<b>Municipal customer number</b> 000758MUNI	<b>Email</b> chief@lookingglassfire.org
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<b>Mailing address</b> 7173 Lookingglass Rd, Roseburg, Oregon 97471	<b>Is this a new or change of address?</b> No
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<b>Registered agent name</b> Rob Holveck	<b>Registered agent address</b> 7173 Lookingglass Rd, Roseburg, Oregon 97471
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**Is this a new registered agent?**  
No

### Officers

<b>Title, first name, last name</b> Vice President Allan Smith	<b>Address</b> 7173 Lookingglass Rd, Roseburg, Oregon 97471
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**Email of officer**

**Do you have another officer to add?**  
Yes

<b>Title, first name, last name</b> Secretary Candace Spears	<b>Address</b> 7173 Lookingglass Rd, Roseburg, Oregon 97471
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**Email of 2nd officer**

**Do you have another officer to add?**  
Yes

**Title, first name, last name**  
Treasurer Bill Starns

**Address**  
7173 Lookingglass Rd, Roseburg, Oregon 97471

**Email of 3rd officer**  
treasurer@lookingglassfire.org

**Do you have another officer to add?**  
Yes

**Title, first name, last name**  
Communications Jerry Harris

**Address**  
7173 Lookingglass Rd, Roseburg, Oregon 97471

**Email of 4th officer**

**Do you have another officer to add?**  
No

## **Fidelity or faithful performance bond (ORS 297.435(2)(c))**

**Name of company**  
SDIS #30PJ8061-4994

**Name and title of person(s) covered**  
Registered Agent and all Officers

**Amount of coverage (should equal or exceed total receipts/revenues [Part A total])**  
\$100,000.00

## **Account balances**

**Cash**  
\$222,368.56

**Other assets**  
\$1,655,341.00

**Accounts payable**  
\$0.00

**Long-term debt**  
\$0.00

## **Budgeted and actual transactions**

### **Part A: Revenues/receipts**

#### **General Operating Fund**

### **General Operating Fund**

<b>Choose revenue/receipt</b>	<b>Budget</b>	<b>Actual</b>
Property Taxes	\$71,982.00	\$75,356.00
Charges for Services	\$740.00	\$993.00
Assessments	\$0.00	\$0.00

Grants (state and federal)	\$2,500.00	\$11,655.00
Long-term debt proceeds	\$0.00	\$0.00
Other revenues	\$298.00	\$1,589.00
	<b>\$75,520.00</b>	<b>\$89,593.00</b>

**Do you have an additional fund to add?**  
Yes

**Name of fund:**  
Equipment Fund

## Equipment Fund

Choose revenue/receipt	Budget	Actual
Property taxes	\$0.00	\$0.00
Charges for services	\$0.00	\$0.00
Assessments	\$0.00	\$0.00
Grants (state and federal)	\$0.00	\$0.00
Long-term debt proceeds	\$0.00	\$0.00
Other revenues	\$300.00	\$181.00
	<b>\$300.00</b>	<b>\$181.00</b>

**Do you have an additional fund to add?**  
Yes

**Name of fund:**  
Grant Fund

## Grant Fund

Choose revenue/receipt	Budget	Actual
Property taxes	\$0.00	\$0.00
Charges for services	\$0.00	\$0.00
Assessments	\$0.00	\$0.00
Grants (state and federal)	\$526,045.00	\$9,895.00
Long-term debt proceeds		

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\$526,045.00

\$9,895.00

Do you have an additional fund to add?

No

**Part A Total**

\$99,669.00

**Part B: Expenditures/disbursements**

**General Operating Fund**

**General Operating Fund**

<b>Choose expenditure/disbursement</b>	<b>Budget</b>	<b>Actual</b>
Personal services	\$0.00	\$0.00
Material and services	\$59,254.00	\$57,720.00
Capital outlay	\$11,660.00	\$2,850.00
Debt service	\$0.00	\$0.00
Contingencies	\$40,000.00	\$0.00

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\$110,914.00

\$60,570.00

**Equipment Fund**

<b>Choose expenditure/disbursement</b>	<b>Budget</b>	<b>Actual</b>
Personal services	\$0.00	\$0.00
Material and services	\$0.00	\$0.00
Capital outlay	\$79,670.00	\$16,282.00
Debt service	\$0.00	\$0.00
Contingencies	\$10,000.00	\$0.00

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\$89,670.00

\$16,282.00

**Grant Fund**

<b>Choose expenditure/disbursement</b>	<b>Budget</b>	<b>Actual</b>
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Personal services	\$0.00	\$0.00
Material and services	\$0.00	\$0.00
Capital outlay	\$526,045.00	\$9,895.00
Debt service	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00
	<b>\$526,045.00</b>	<b>\$9,895.00</b>

**Part B Total**  
\$86,747.00

### Part C: Transfers between funds

Transfers between funds and interfund loans are noted separately in this table. These transactions are common among municipalities with multiple funds. However, these amounts are not used in calculating the \$150,000 threshold to determine which report-type should be filed with the Secretary of State at the end of the fiscal year. Finally, transfers between funds should always net out to zero; transfers-out should always be equal to transfers-in.

## Transfers

Fund name	Transfer-in	Transfer-out
General Fund	\$0.00	\$0.00
Equipment Fund	\$0.00	\$0.00
Grant Fund	\$0.00	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>

**Transfers Total**  
0

## Report Summary

**Total Expenditures/Disbursements**  
\$86,747.00

### Filing fee (per ORS 297.285)

Total expenditures (Part B total <sup>†</sup> )	Filing fee
\$0-\$50,000	\$20
\$50,001-\$150,000	\$40

**Filing Fee**  
\$40.00

## Acknowledgment

By checking this box I hereby certify that the information contained in this report is true and correct to the best of my knowledge and belief.

Yes

**Elected official's title and name**

President Rob Holveck

**Elected official's phone number**

(541) 679-5555

**Date**

9/28/2021

**Your email**

chief@lookingglassfire.org