

CHIEF'S MINUTE(s)

August 10, 2022

- Incidents** – July, 2022 23 total, 14 medical, 1 structure, 1 mva, 1 natural cover, 3 public safety/assist, 0 false alarms, 3 haz. condition. Fire Response was alarm to Roseburg Forest Products canceled prior to arrival.
- Training** – Training included continuing vehicle extrication class and safety committee/vehicle maintenance night. Extrication class will continue through August. EMS training for trauma related injuries in auto extrication, Drill tower wet hose drills and master streams at District 2.
- Firefighters** - Started wildland staffing July 1st. Have about 12 volunteers hired as seasonal temporary firefighters. Has resulted in reduced response times, station and equipment improvements, and disaster preplanning.
- Explorers** - Have one new cadet signed up and one additional visited last week.
- Equipment** - Vehicles inventoried and being checked out daily. Working on purchasing of VFA grant approved equipment and needs as identified by our grant employees.
- Inventory** - Surplus of old or out of date equipment continuing, had a dumpster here for a week to assist in cleanup and disposal.
- Facility** FFs have done a great job on the facility, as we clean and remove old items we are preparing for the seismic grant construction which will necessitate storage of our equipment and inventory during construction. Fuel has dropped down about \$.50 and will fill tanks.
- The fire trailer has arrived and we will be assisting the County Training officers association with developing the procedures for it and moving it to where it needs to be.
- Office/Admin** – Workers comp audit for FY 21/22 received and will be completed. Will be no change for 2021 Fiscal year.
- Received notice that annual in lieu of Audit due by September 20th. Will complete it in August.
- We are two pay periods into the Wildland Staffing Grant, have spent approximately \$12,000 for payroll and State and Federal requirements. Will be close to expending all funds by the end of September, possibly about the 3rd week. We and Wheeler are monitoring the total. Wheeler Bookkeeping and Darcy their payroll specialist are doing a great job. The allotted 10% of the grant for administration is the problem as that includes the deposits we have to make for unemployment, taxes, etc. We have a report due to the State for grant status in August and will describe the issues we have had trying to administer this grant with their financial limitations. Hopefully it will increase next year if the grant continues. I and Bob Scott have been doing administration and scheduling of the grant, with the 2 Captains Rich and Justin pretty much supervising the actual daily operations.
- Seismic grant contract materials are being completed. Still need to open a new bank account and will set that up with Bill Starns and Umpqua Bank. ZCS Engineering has a template and assistant to help us through the RFP process which is the next step. We are required by State law to advertise and solicit project offers. I will bring you the offers in September or October depending on the length the bidding process will be open. The Board will have to approve the choice for project manager.
- Still waiting on the FEMA communications grant with District 2. First grants are being approved as of July 29th. New grant opportunity from Oregon State Fire Marshall for an engine or water tender. Due end of September and we will be applying for both. Next up will be FEMA grants for an engine and a SAFER grant for staffing that we will be going outside to contract for submittal.
- Request for annexation on Krista Lane needs approval tonight. Form needs one more signature and returned to applicant.