



Lookingglass Rural Fire District

7173 Lookingglass Road

Roseburg OR 97471

Regular Business Meeting

MINUTES

Aug 12, 2015

Meeting began 7:00 p.m. Pledge of Allegiance. No Invocation was given

Roll Call: Robert Nobriga, Bill Starns, Hank Mast and Brenda Epp –all present. Fire Chief, Steve Rhodes, present.

Robert Wheeler from Wheeler Bookkeeping gave an update of the Financials along with suggested changes for moving forward. Current financial information was presented along with description of statements to be presented monthly in future.

Approval of Minutes: Hank Mast moved the July 8th minutes be approved. Bill Starns 2nd motion carried.

Robert Nobriga to send a letter to Cliff Stevens to let him know the request to be annexed into the Lookingglass Fire District has been approved.

Treasurer's Report:

Bill Starns presented the treasurers report including a list of bills to be paid, deposits and current balance in all the accounts.

A motion was made to close the US Bank account and move the funds to Umpqua Bank. Bill moved Hank seconds, all in favor motion carried. Bill Starns to close the US Bank account and open the new equipment account at Umpqua Bank and arrange for all board members as signers.

Question as to why we approve bills to be paid each month as they have already been approved in the budget. Discussion followed. Bills will be picked up at the fire hall and delivered to Wheeler Bookkeeping each week or every other week to insure bills received during the month are paid before they become overdue.

A motion was made to approve the minutes, Hank moved, Bill seconds all in favor, motion carried.

George Kuntz objected payment to Steve Tuchscherer CPA and submitted a letter to the board. Discussion followed.

Communication Officer's Report: Brenda Epp, the temporary communications officer requested the web site contact be changed. Currently board@lookingglassfire.org only contacts the secretary. A motion was made to change the contact to all board members, Bill moved, Hank seconds, all in favor, motion carried. Jerry Harris gave an update on an email with a Microsoft virus potential involving Microsoft 10 installation. The approved board minutes will be posted to the web site and copies available in the office box.

Public Comments: Addition discussion regarding the bill submitted to the district by Steve Tuchscherer.

Fire Chief's Report: Presented the State of Oregon Department of Forestry, Regulated Closure Proclamation. This was the current restrictions on entry to all forest lands. Information on Industrial Fire Precaution levels and described the LRFD area overlay of DCFP. Chief's minutes attached.

New Business: Motion to have Jerry Harris join the LRFD as a board member for the remaining 2 year term. Bill moved and Brenda seconds, all in favor motion carried. Robert Nobriga conducted a swearing in ceremony for Jerry Harris who will serve the remaining time for Director Position 1.

The annual report to the Secretary of State should be ready for the next meeting in September.

President's Report: Thank you to Jerry for joining the board and for time spent maintaining the Web site, he will be the communications officer.

Vice President's Report: Hank arranged a time to do inventory to keep the report complete. Jerry asked about having information about the explorers program on the web site and will create a link to the explorers face book page.

Board member Comments:

Public Comment: Addition discussion regarding the bill submitted to the district by Steve Tuchscherer. Jerry Harris announced a forum and pizza dinner hosted by the Grange, October 3. This will be informational about how prepared are we in Douglas County regarding disaster. There will also be a garage sale and flyers.

Next meeting, Sept. 9, 2015 at 7:00 p.m.

Motion to adjourn the meeting at 8.00p.m. Bill moved and Hank 2nd. Motion carried

Respectfully submitted by Brenda Epp.

Approved this 9 day of September, 2015.

