

## CHIEF'S MINUTE(s)

July 13, 2022

- Incidents** – June, 2022 19 total, 9 medical, 1 structure, 1 mva, 0 natural cover, 6 public safety/assist, 2 false alarms, 0 haz. condition. Structure fire was a barn and fifth wheel in Flournoy Valley. Damage of \$98000 estimated, cause electrical in barn.
- Training** – Training included continuing vehicle extrication class and safety committee/vehicle maintenance night. Extrication class will continue through July. Also participated in SDAO safety committee webinar. Were reimbursed over \$900 from the May State task force training, which means we broke even putting on the regional drill.
- Firefighters** - Started wildland staffing July 1<sup>st</sup>. Have about 12 volunteers hired as seasonal temporary firefighters. Duties have included vehicle maintenance and inventories, fire prevention, address signs, structure triaging, mapping, and station improvements to support employees working and staying.
- Explorers** - Participated in all ff tasks.
- Equipment** - Vehicles inventoried and being checked out daily. Minor repairs and equipment changes and improvements being made. Waxing and washing even.
- Inventory** - Created inventory for Brush 1080. Continuing update of all vehicles. Surplus equipment that is out of date or unneeded. PPE purchased in 2012 has past OSHA/NFPA expiration date, and have been surplus.
- Facility** Pressure washed outside areas around station and fuel island hosed out and washed apparatus room floor. Working on cleaning all areas and removing clutter. Fuel delivery at \$6.71/gal.
- Office/Admin** – 2021-22 Workers Comp package paid tonight. Received estimates on next year. Due to wildland staffing, total will increase approximately \$2500, or double. Will be due in July of 2023.
- Budget materials filed with the County. Due to grants received, we will be required to do a supplemental budget later in the year. Have a sample with draft changes including Wildland grant, increased workers comp, and justification sheets. Will have to wait to see how seismic grant affects revenue for FY 22-23. 1
- We received the State OSFM wildland grant and have got a check for \$34,338. Staffing started July 1<sup>st</sup>, we are paying two ffs 8 hrs per day, 1000 until 1800. Working with Wheeler, SDAO, and State to get running legally fast with payroll. Will have two paydays a month, 5<sup>th</sup> and 20<sup>th</sup>, for 1 quarter July through September. 10% of the grant can be used for administration of the grant (payroll costs, planning, scheduling, etc.) We will be under the \$3400 so will apply more to actual payroll as we get into September and see what is left. When the money runs out, the staffing is over. We had to go with W2s and are paying \$20 an hour for all ffs, which brings actual pay down to State reimbursement rates. Wheeler Bookkeeping will be handling payroll.
- Received seismic grant, and contract materials are in. Will review during meeting. Will have to open separate bank account to route money for the grant between the State and the Contractor – the grant is a reimbursement grant so we will be billed, forward the invoices to the State, they will electronically transfer the money, and we write checks to the project manager. Checking with SDAO legal to see if we have to go through an RFP or RFQ process, or if we can continue on with ZCS as our project manager.
- Were successful with VFA grant for \$19,750, and will start buying equipment and PPE as well as scheduling vehicle repairs and maintenance funded. Still waiting on the FEMA communications grant with District 2.
- Received last taxes for FY 21-22, approximately \$2300.

