



LOOKINGGLASS RURAL FIRE DISTRICT

7173 Lookingglass Road, Roseburg OR 97471
541-679-5555

BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:02, at the Fire Station, 7173 Lookingglass Road on the 13th day of January, 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle X Stuart Kramer X Dave Meador X
Dennis Sifford X Jeanie Smith X Others Present: LRFD Attorney Mark Hendershott
Andy Royston

Correction and Approval of last meetings minutes:

Motion to accept December minutes by Bob Kyle, seconded by Stuart Kramer, all ayes, motion carried.

Additions to the agenda:

- a. Check signing card, board signature update
- b.

Communications:

- a. None

Treasurer's Report:

- a. See attached for current bills
- b. Stuart Kramer made a motion to pay bills seconded by Jeanie Smith, all ayes, motion passed
- c. Laurie Hermes received audit report with recommendations to change

Fire Chief's Report:

- a. 9 runs for the past month, 121 runs for the year to date
 - 1 Building Fire (Must Have 1 or More Walls, a Roof and Height)
 - 6 Emergency Medical Service, Other
 - 1 Structure Fire Other (111-110 Preferred Code)
 - 1 Vehicle Accident With Injuries
- b. Annual Report of runs for 2009 (121 total)
 - 1 Assisting Persons In Returning To Bed Or Chair
 - 4 Brush, or Brush And Grass Mixture Fire
 - 1 Building Fire (Must Have 1 Or More Walls, a Roof and Height)
 - 2 Chimney or Flue Fire, Confined To Chimney Or Flue
 - 7 Controlled Burning
 - 6 Dispatched & Cancelled En Route
 - 72 Emergency Medical Service, Other
 - 2 EMS Call (No Transport)
 - 2 EMS Call Where Injured Party Has Been Transported / Left Scene Prior
 - 1 Grass Fire
 - 1 Off-Road Vehicle or Mobile Equipment Fire
 - 1 Oil or Other Combustible Liquid Spill

- 1 Passenger Vehicle Fire
- 1 Person In Distress, Other
- 1 Smoke or Odor Removal
- 1 Smoke Scare, Odor Of Smoke
- 1 Structure Fire, Other (111-119 Preferred Code)
- 1 Unauthorized Burning
- 15 Vehicle Accidents With Injuries
- c. Crew is pleased with new 1070 Medical Rig
- d. DMV no longer registers or license Fire Trucks. Fire Chief recommends registering chassis to get new 1070 truck in Lookingglass Rural Fire Districts name. Board votes to not registering new truck.
- e. State Fire Marshall has new reporting program online – Fire Chief trained on new program.

Old Business:

- a. Grant: Gary Hermes talked with FEMA on grant status – no news
- b. Goals: LRFD Attorney, Mark Hendershott, discussed options of dissolving and reestablishing district in May 2001 or November 2010. Stuart Kramer made a motion to proceed with process but move election to November 2010, seconded by Bob Kyle, all ayes, motion passed.
- c. Old 1070 Rescue Vehicle: Received approximately five calls inquiring of price of old 1070 – tabled reducing price till next month.
- d. Updates on Website: Stuart Kramer received service order from Douglas Fast Net to register domain name for approximately \$10.00/year. Stuart Kramer will pay and Lookingglass Rural Fire District will reimburse. The domain name will be www.lookingglassfire.org
- e. Electrical Generator: No update

New Business:

- a. Andy Royston was present to discuss appeal for old 1070 Medical Rig as a donation or at a reduced price. No action was taken at this time.
- b. Laurie Hermes will make necessary changes at the Credit Union to update members – all members need to go in and sign appropriate forms.

Public Input: None

Announcements:

- a. Dennis Sifford will not be present at the next Board meeting.
- b. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on February 10, 2010 at 7:00 pm (1900 hrs)

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:35
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:02, at the Fire Station, 7173 Lookingglass Road on the 10th day of February 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle X Stuart Kramer X Dave Meador
Dennis Sifford Jeanie Smith X Others Present: Andy Royston

Correction and Approval of last meetings minutes:

Motion to accept January minutes by Jeanie Smith, seconded by Stuart Kramer, all ayes, motion carried.

Additions to the agenda:

- a.
- b.

Communications:

- a. Douglas County 911 Communications sent letter of 2% increase and Radio updates
- b. Andy Royston was present to discuss donation of old 1070 Medical Rig, with documentation allowing him authorization to accept said donation.

Treasurer's Report:

- a. See attached for current bills
- b. Stuart Kramer made a motion to pay bills with addition for \$44.95 payable to Stuart Kramer for Domain Name expenses, seconded by Jeanie Smith, all ayes, motion passed

Fire Chief's Report:

- a. 11 runs for the past month, 20 runs for the year to date
10 Emergency Medical Service, Other
1 Vehicle Accident With Injuries
- b. Gary Hermes attended the Douglas County Educator School Seminar
- c. First Responder renewals are coming due at \$15.00 a person.

Old Business:

- a. Grant: Gary Hermes talked with FEMA on grant status – no news
- b. Goals: Discussed Plan of Dissolution
- c. Old 1070 Rescue Vehicle: Andy Royston was present to discuss acquiring old 1070 Medical rig as a donation. Also received one potential option to purchase. Board agreed to wait to see if offer comes through for purchase.
- d. Updates on Website: Stuart Kramer registered domain name of www.Lookingglassfire.org. Web site is under construction.
- e. Electrical Generator: No update

New Business:

- a. Stuart Kramer is planning on attending a Budget Officer Training Seminar

- b. Vote on Budget Officer; Jeanie Smith made a motion to elect Stuart Kramer as Budget Officer, seconded by Bob Kyle, all ayes.

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on March 10, 2010 at 7:00 pm (1900 hrs)

Meeting Adjourned: Bob Kyle adjourned the meeting at 19:56
Minutes by Jeanie Smith, Secretary



LOOKINGGLASS RURAL FIRE DISTRICT

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541-679-5555

BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 10th day of March 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle Stuart Kramer Dave Meador X
Dennis Sifford X Jeanie Smith X Others Present: None

Correction and Approval of last meetings minutes:

Corrections to read February minutes were called to order by Bob Kyle. Motion to accept February minutes with correction by Jeanie Smith, seconded by Dave Meador, all ayes, motion carried.

Additions to the agenda:

- a. None
- b.

Communications:

- a. None

Treasurer's Report:

- a. See attached for current bills
- b. Jeanie Smith made a motion to pay bills seconded by Dave Meador, all ayes, motion passed

Fire Chief's Report:

- a. 11 runs for the past month, 22 runs for the year to date
 - 2 Fire Mutual Aid
 - 5 Rescue & Emergency Medical Service
 - 4 Good Intent
- b. CPR/1st Aid classes will be March 18, 2010 from 6 PM – 10 PM. Gary Hermes will get pizza delivered.
- c. Old 1070 was sold to Lane County Ham Operators for \$5,000.00.
- d. Major repairs were done on 1031
- e. Changing radio frequency to narrow band this fall
- f. Need to get engines tested for pump test at a cost of \$1,500.00 approximately \$600.00 per engine. Trying for new ISO rating
- g. Fire Chief ordered equipment to test hydrants
- h. 1080 is the next truck to update – this has been put on hold for now.

Old Business:

- a. Grant: No news
- b. Goals: Tabled for now
- c. Old 1070 Rescue Vehicle: Sold for \$5,000.00 and monies put into General Fund.
- d. Updates on Website: www.Lookingglassfire.org. Tabled for next meeting.

e. FY 2010-11 Budget:

- a. Dennis Sifford presented the Budget Calendar, Jeanie Smith made a motion to accept the Budget Calendar, Seconded by Dave Meador, all ayes, motion passed.
- b. Board discussed budget options.
- c. First Budget meeting will be April 14, 2010
- d. Board discussed requesting a one year levy continuous for May Ballot

New Business:

- a.

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on April 14, 2010 at 7:00 pm (1900 hrs)

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20.08
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:32, at the Fire Station, 7173 Lookingglass Road on the 14th day of April 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle X Stuart Kramer X Dave Meador
Dennis Sifford X Jeanie Smith X Others Present: None

Correction and Approval of last meetings minutes:

Motion to accept March minutes by Jeanie Smith, seconded by Stuart Kramer, all ayes, motion carried.

Additions to the agenda:

- a. None
- b.

Communications:

- a. May 8, 2010 Lookingglass Rural Fire Department will participate in the May 8th, 2010 Lookingglass Clean Up Day Parade
- b. Fire station will hold an open house on May 8th, 2010

Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills seconded by Jeanie Smith, all ayes, motion passed

Fire Chief's Report:

- a. 10 runs for the past month, 32 runs for the year to date
1 Fire
9 Rescue & Emergency Medical Service
- b. CPR/1st Aid classes are complete for the year

Old Business:

- a. Grant: VFA grant sent in for matching grant for a foam inductor, foam nozzle, and 1000' of 2 1/2" hose. No news on FEMA grant
- b. Goals: Open House scheduled for May 8, 2010
- c. Website: Basic design is set up and collecting information and organizing site specifics
- d. Updates on Website: www.Lookingglassfire.org. Tabled for next meeting.
- e. FY 2010-11 Budget: no updates

New Business:

- a. None

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on May 12, 2010 at 7:00 pm

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:08
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:12, at the Fire Station, 7173 Lookingglass Road on the 12th day of May 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle X Stuart Kramer X Dave Meador X
Dennis Sifford X Jeanie Smith X Others Present: None

Correction and Approval of last meetings minutes:

Motion to accept April minutes by Bob Kyle, seconded by Stuart Kramer, all ayes, motion carried.

Additions to the agenda:

- a. The Bradley Goodson motorcycle accident in 2008 went into collections. If we accept .24 cents on the dollar we could receive \$129.49. There is a high probability he will file bankruptcy. Jeanie Smith made a motion to not accept the .24 cents on the dollar, no second. Dave Meador made a motion to accept reduction, seconded by Bob Kyle, all ayes, motion passed.
- b.

Communications:

- a.

Treasurer's Report:

- a. See attached for current bills
- b. Stuart Kramer made a motion to pay bills seconded by Bob Kyle, all ayes, motion passed

Fire Chief's Report:

- a. 10 runs for the past month, 43 runs for the year to date
10 Rescue & Emergency Medical Service
- b. Fire Chief thanked the board for their involvement in the open house May 8th. There was a lot of positive input from the community
- c. At the open house we had two people in the community express interest in joining the Lookingglass Rural Fire department
- d. The Fire Department Association gave out two scholarships to: Jacob Denny who is attending school for Nursing and Eoin Brown who is attending school for Fire Service
- e. There will be a Firefighter 1 class to be started for new recruits

Old Business:

- a. Grant: FEMA grant has been turned down
- b. Goals: No updates
- c. Website: www.Lookingglassfire.org Stuart Kramer has the site up. Real content is to be added soon
- d. FY 2010-11 Budget: no updates

New Business:

- a. Fire Chief, Gary Hermes had an informative write-up in the News Review

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on June 9, 2010 at 7:00 pm

Meeting Adjourned: Dennis Sifford adjourned the meeting at 19:55
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Bob Kyle called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 9th day of June 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes Bob Kyle X Stuart Kramer X Dave Meador X
Dennis Sifford Jeanie Smith X Others Present: None

Correction and Approval of last meetings minutes:

Motion to accept May minutes by Dave Meador, seconded by Stuart Kramer, all ayes, motion carried.

Additions to the agenda:

- a. There were no public comments concerning the new Budget.
- b. The new 2010/2011 Budget has been published. Stuart Kramer made a motion to adopt resolution and accept the 2010/2011 Budget, seconded by Dave Meador, all ayes.

Communications:

- a. Received contract from Auditors to review and sign

Treasurer's Report:

- a. See attached for current bills
- b. Jeanie Smith made a motion to pay bills seconded by Dave Meador, all ayes, motion passed

Fire Chief's Report:

- a. 8 runs for the past month, 51 runs for the year to date
6 Medical
2 Public Assist
- b. Fire Chief announced the volunteers has increased by two members
- c. Fire Chief, Gary Hermes made a request to obtain Fire Med insurance for volunteers and Board members at a cost of approximately \$1,040.00 per year. Stuart Kramer made a motion acquire Fire Med insurance for volunteers and Board members, second by Dave Meador, all ayes, motion passed.

Old Business:

- a. Grant: No news on the VFA matching grant
- b. Goals: No updates
- c. Website: www.Lookingglassfire.org The new website is up and running. Board members received many compliments on the site.
- d. FY 2010-11 Budget: The 2010/2011 Budget has been approved

New Business:

- a. Stuart Kramer made a motion to sign the contract for the auditors, seconded by Jeanie Smith, all ayes

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on July 14, 2010 at 7:00 pm

Meeting Adjourned: Bob Kyle adjourned the meeting at 20:01
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 14th day of July 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle X Stuart Kramer X Dave Meador X
Dennis Sifford Jeanie Smith Others Present: None

Correction and Approval of last meetings minutes:

Motion to accept June minutes by Bob Kyle, seconded by Stuart Kramer, all ayes, motion carried.

Additions to the agenda:

- a. None

Communications:

- a. None at this time

Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills seconded by Stuart Kramer, all ayes, motion passed
- c. Completed our end of the year transfer
- d. Add two checks to pay Fire Med one for \$520.00 the other for \$52.00
- e. Next year's budget has been filed with the County Assessor and Clerk.

Fire Chief's Report:

- a. 11 runs for the past month, 52 runs for the year to date
 - 8 Medical
 - 2 Fire
 - 1 Service Call
- b. Fire Med applications are getting sent in on Thursday.
- c. We have 4 new volunteers that we need to purchase turnouts for. They are approximately \$1,000 per set and hand downs from other departments are no longer allowed.
- d. Bob Kyle made a motion to buy 4 new sets of turnouts, motion seconded by Dave Meador, all ayes, motion passed.
- e. Billy Wells has joined as a volunteer mechanic and maintenance person.

Old Business:

- a. Grant: VFA grant was accepted and hose and a foam nozzle have been purchased.
- b. Goals: Mark Hendershott was present
 1. We will need to have 2 separate measures on the ballot.
 2. We need at least 300 signatures on the petition sheets.
 3. The petition must accompany each signature sheet.
 4. Signers must be registered voters in the Lookingglass Rural Fire District.
 5. Signatures need to be turned in by August 20, 2010.

- c. Website: www.Lookingglassfire.org The new website is up and running. Board members received many compliments on the site.

New Business:

- a. Laurie Hermes presented the Board with a contract from her new company JL Strategies and Consulting. The contract discussed duties and a pay scale for the Board to review. The board asked to maintain the same level of service from Laurie that they are receiving at this time, but increase the rate to \$800 per month salary. Any additional work will be done at a rate of \$15 per hour. Tabled until next board meeting for review of final contract.
- b. Election of Officers
 - a. Bob Kyle nominated that all positions stay the same.
 - b. Bob Kyle made a motion to leave the Board positions as they currently are, seconded by Dave Meador, all ayes, motion carried.

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on August 11, 2010 at 7:00 pm

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:38
Minutes by Laurie Hermes, Office Administrator



LOOKINGGLASS RURAL FIRE DISTRICT

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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 11th day of August 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Hermes X Bob Kyle X Stuart Kramer X Dave Meador X
Dennis Sifford X Jeanie Smith X Others Present: None

Correction and Approval of last meetings minutes:

Motion to accept July minutes by Bob Kyle, seconded by Jeanie Smith, all ayes, motion carried.

Additions to the agenda:

- a. None

Communications:

- a. Town Hall meeting scheduled for Saturday, August 14th, 2010 at 10:00 AM

Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills seconded by Stuart Kramer, all ayes, motion passed

Fire Chief's Report:

- a. 9 runs for the past month, 71 runs for the year to date
 - 1 Fire
 - 5 Medical
 - 3 Good Intent
- b. The Firefighter 1 class having good attendance
- c. 1070 needs exhaust work

Old Business:

- a. Grant: No updates
- b. Goals: Need estimate of names obtained for upcoming ballot, 300 names are required. Discussed presentation for Town Hall meeting scheduled for Saturday, August 14th, 2010 at 10:00 AM.
- c. Website: www.Lookingglassfire.org No updates.
- d. Reviewed contract with J. L. Strategies & Consulting. Stuart Kramer made a motion to accept contract, seconded by Jeanie Smith, all ayes, motion passed.

New Business:

- a. None

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on September 8, 2010 at 19:00

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:30
Minutes by Jeanie Smith, Secretary



LOOKINGGLASS RURAL FIRE DISTRICT

7173 Lookingglass Road, Roseburg OR 97471
541-679-5555

BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:10, at the Fire Station, 7173 Lookingglass Road on the 8th day of September 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer X Dave Meador
Dennis Sifford X Jeanie Smith X Others Present: None

Correction and Approval of last meetings minutes:

Motion to accept July minutes by Stuart Kramer, seconded by Bob Kyle, all ayes, motion carried.

Additions to the agenda:

- a. None

Communications:

- a. Received packet from Umpqua Insurance to update insurance. Laurie Leischner will invite Special District Insurance to discuss insurance options for comparison.

Treasurer's Report:

- a. See attached for current bills
- b. Jeanie Smith made a motion to pay bills seconded by Stuart Kramer, all ayes, motion passed

Fire Chief's Report:

- a. 14 runs for the past month, 85 runs for the year to date
- b. We have three new volunteers
- c. We have been asked to carry the flag at the 911 Salute at the Douglas County races.
- d. Fire Prevention week is coming up October 7th, 8th, and 9th at Home Depot
- e. The Power unit for the Jaws of Life is broken. Champion has been called for estimate to repair.

Old Business:

- a. Grant: Reimbursement receipts need to be turned in for VFA Grants
- b. Goals: The signed requirements were turned in to the county file clerk. Process was never legally initiated for ballot measure. We will terminate our relationship with attorney Mark Hendershott and alternate legal council was discussed. Dennis Sifford will contact Ken Jones to see if he is available to represent us. Laurie will send out postcards to all residents who signed our petition explaining why it will not be on the November Ballot.
- c. Website: www.Lookingglassfire.org Stuart Kramer is updating as information comes in

New Business:

- a. None

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on October 13, 2010 at 19:00

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:28
Minutes by Jeanie Smith, Secretary



LOOKINGGLASS RURAL FIRE DISTRICT

7173 Lookingglass Road, Roseburg OR 97471

541-679-5555

AGENDA

September 28, 2010 special Board of Directors Business Meeting to be held at the Lookingglass Fire Station 7173 Lookingglass Road, Roseburg, OR at 7:00 p.m.

1. Business Meeting Called to Order.
2. Roll Call taken by Secretary.
 - a. Gary Hermes
 - b. Laurie Leischner
 - c. Stuart Kramer
 - d. Bob Kyle
 - e. Dave Meador
 - f. Dennis Sifford
 - g. Jeanie SmithOthers present: none
3. Additions to Agenda
4. Discussion item:
 - a. Dissolution and formation of the fire district:
For May 2011
 - b. Petition Process
Board agrees to proceed with the ay 2011 Ballot. Board also agreed to obtain Ken Jones to represent us at \$220.00/hour
 - c. Possible boundary adjustments
Dennis Sifford will set up a meeting with Douglas County Fire District #2 to discuss boundary adjustment
 - d. District Assets
 - e. Questions for attorney at October Board meeting
5. Revised Resolution for dissolving district
 - a. Stuart Kramer made a motion to adopt resolution to dissolve district and reestablish District, seconded by Bob Kyle, all ayes, motion passed.
 - b. Stuart Kramer made a motion to approve Plan of Dissolution with date correction, seconded by Bob Kyle, all ayes, motion passed.
6. Public Input and Announcements
October 13, 2010 7:00 p.m. monthly board meeting at the Lookingglass Fire Station
7. Adjournment by Chairman Dennis Sifford at 20:12
Fire Chief Gary Hermes
Secretary Jeanie Smith



LOOKINGGLASS RURAL FIRE DISTRICT

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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:02, at the Fire Station, 7173 Lookingglass Road on the 13th day of October 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer X Dave Meador
Dennis Sifford X Jeanie Smith X Others Present: Attorney Ken Jones and Kevin Parady with
Wilson-Heirgood Associates

Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve minutes from the special 9/28/2010 Board meeting with the following corrections: item #4 should read May ballot instead of ay ballot and item # C should read Gary Hermes instead of Dennis Sifford. Also to approve the minutes from September 9th Board meeting item # d of the Fire Chief's report should read 7th, 8th and 9th seconded by Jeanie Smith, all ayes, motion carried.

Additions to the agenda:

a.

Communications:

a.

Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills seconded by Stuart Kramer, all ayes, motion passed

Fire Chief's Report:

- a. 10 runs for the past month, 96 runs for the year to date
4 Rescue and Emergency
5 Good Intent
1 Fire
- b. L N Curtis came and demonstrated their Hearst System
- c. Received estimate of approximately \$5,500.00 to fix parking lot paving from Knife River. Stuart Kramer made a motion to proceed with parking lot repair, second by Bob Kyle, all ayes, motion passed.
- d. Board expressed appreciation to the Chief and volunteers at the Fire Prevention exposition at Lowes.

Old Business:

- a. Grant: No news
- b. Goals: Postcards were mailed out explaining why we did not make the Ballot deadline for dissolving and reestablishing district.
Attorney Ken Jones discussed options for proceeding with plans to dissolve district and reestablishing new district at a new tax base. Stuart Kramer made a

motion to pursue Attorney General opinion, SDAO and Legislative change and proceed with filing for May 2011 ballot, seconded by Jeanie Smith, all ayes, motion passed.

- c. Website: www.Lookingglassfire.org: no updates
- d. Kevin Pardy was present to discuss insurance options and was asked to present the Board with actual costs.

New Business:

- a. OFCA and OFDDA conference November 10-13, 2010 for Fire Chief and Directors will be held in Bend. Scholarships for enrollment are available.

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on November 10, 2010 at 19:00

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:37
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 10th day of November 2010.

ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer Dave Meador X
Dennis Sifford X Jeanie Smith X Others Present:

Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve minutes from the October 14 Board meeting, seconded by Dave Meador, all ayes, motion passed.

Additions to the agenda:

- a. Updates on Insurance

Communications:

- a. Dennis Sifford received letter from attorney to Special District Association to get clarification on election law on our petition to establish a new germinant rate in primary election year.

Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills seconded by Dave Meador, all ayes, motion passed
- c. Stuart Kramer made a motion to move \$5,000.00 from equipment reserves to General Fund by resolution dated 11/10/10 seconded by Bob Kyle, all ayes, motion passed.

Fire Chief's Report:

- a. 7 runs for the past month, 100 runs for the year to date
6 Rescues and Emergency
1 Good Intent
- b. Fire chief, Gary Hermes, obtained two written quotes for paving project with third vendor not responding for paving project.
- c. We will have a truck entered in the Veterans parade.
- d. There are now eighteen volunteer members on the roster.
- e. The Lookingglass Grange took the volunteers out for pizza on November 6, 2010.
- f. The jaws of Life needs replaced. Fire Chief has obtained quotes from MES TNT at \$18,000.00 with trade in and a limited warranty and Hearst at \$19,852.00 with trade with a lifetime warranty. Bob Kyle made a motion to purchase Hearst jaws of life, seconded by Stuart Kramer, all ayes, motion carried.

Old Business:

- a. Grant: No news

- b. Goals:
 - a. Dennis Sifford filed a petition to reform District
 - b. Dave Meador, Gary Hermes, and Dennis Sifford will attend a Douglas 2 board meeting on November 16, 2010 at 5:30 pm to discuss boundary changes.
- c. Website: www.Lookingglassfire.org: no updates
- d. Insurance updates:

New Business:

- a. Laurie Leischner will contact Umpqua Insurance to come to our next meeting for insurance quotes.

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on December 8, 2010 at 19:00

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:01
Minutes by Jeanie Smith, Secretary



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BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 8th day of December 2010.

ATTENDANCE: Board Members

Gary Hermes Laurie Leischner X Bob Kyle X Stuart Kramer Dave Meador X
Dennis Sifford X Jeanie Smith X Others Present: Rick Holland with Umpqua Insurance

Correction and Approval of last meetings minutes:

Stuart Kramer made a motion to approve November minutes with correction of Stuart Kramer attended November 10, 2010 minutes as tardy, seconded by Bob Kyle, all ayes, motion passed.

Additions to the agenda:

- a.

Communications:

- a. None

Treasurer's Report:

- a. See attached for current bills
- b. Stuart Kramer made a motion to pay bills with the additional \$7,532.00 to renew insurance, seconded by Bob Kyle, all ayes, motion passed.

Fire Chief's Report:

- a. 14 runs for the past month, 117 runs for the year to date
11 Rescues and Emergency
1 Serious Hazardous Condition
2 Good Intent
- b. New Jaws of Life will be here Friday December 10th, 2010

Old Business:

- a. Grant: No news
- b. Goals: a. Dennis Sifford and Dave Meador met with Douglas Fire District 2 about revising boundaries. Douglas Fire District 2 voted to accept revised boundaries as submitted.
b. Dennis Sifford took paperwork to revise District on November 2, 2010 to Douglas County Clerk.
- c. Website: www.Lookingglassfire.org: Stuart Kramer reported website is getting approximately five – ten visitors a week.
- d. Insurance updates: Stuart Kramer made a motion to renew insurance with BFIS, seconded by Jeanie Smith, all ayes, motion passed.

New Business:

- a. None

Public Input: None

Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on January 12, 2011 at 19:00

Meeting Adjourned: Dennis Sifford adjourned the meeting at 20:44
Minutes by Jeanie Smith, Secretary