

Board Minutes 9-18-13

Meeting called to order by President Bob Russell

Meeting Pledge of Allegiance/No invocation given

Roll call: Board members-Rise Briggs, Kent Little, George Kuntz, Bob Russell present. Fire Chief Steve Rhodes present

OLD BUSINESS:

*Rise Briggs made motion to send newsletter, buy stamps and labels. George Kuntz seconded. After discussion, motion carried.

*Rise Briggs gave an update on the water meter change. *THEN* found out, per Fire Chief Steve Rhodes, that the fire hydrant at station is decoration only & not a functional one. She will be looking into options in reference to the meter after this discovery.

* The only functional hydrants are at the Lookingglass elementary school, across from the rock quarry, Colonial Road, and Happy Valley Rd. George Kuntz raised the question of what it would cost to make the Fire Station hydrant functional. Rise Briggs will look into it.

*Equipment vs Operations: Wait & discuss under New Business

*Stipend: Bruce Epperson hasn't heard back. Research for next meeting.

*Chief's Report: Chief Steve Rhodes reported on the Workman's Comp. They finally pulled off the paid secretary position. Discussed a little on the grants for equipment, which would be \$10,000 with a matching \$5,000 on our part.

*Treasurer's Report: Kent Little handed out the tax statement from Douglas County showing the balance of unpaid taxes in our district in the total amount of \$10,700 back taxes due.

There was a bill from Randy Sahr for 5 hours @ \$25 per hour totaling \$125 for the use of the manlift during pressure washing of the firehouse building. Rise Briggs moved to pay with George Kuntz as second. Motion passed unanimously.

Kent Little had talked with Umpqua Insurance. The Board of Directors are covered under an umbrella policy by bond of \$125,000 each. Renewal date is Jan, 1, 2014. Chief Steve Rhodes said that SDAO wanted to make a bid on the insurance.

Discussion was had about closing safe deposit box, plus adding Treasurer Kent Little and Chief Steve Rhodes to the debit account. Motion to do this was made by Rise Briggs and seconded by George Kuntz. Motion carried unanimously.

NEW BUSINESS:

***Discussion on what 'equipment' includes. Anything a firefighter needs is equipment. Above that (TP, etc. is operation). For instance, consumables/expendables would be under operation per George's suggestion. There was a lengthy discussion on what might be under which heading. Comment from audience was that first aid kits in firehouse might be operation, but on trucks equipment.**

***Kent Little had some questions/comments on the general fund vs equipment fund. George Kuntz thinks we should have an emergency fund.**

Bob Russell made comments on the difference between the terms 'equipment fund' and 'equipment reserve fund'. A good deal of discussion was had about policy in this area. Bob's remarked that we want to 'Manage as efficiently and scrupulously as possible'.

***Motion was made by George Kuntz and seconded by Rise Briggs to separate equipment from operations. Motion carried. It is currently not defined where budget money actually comes from.**

***Fiduciary Policy was tabled until next meeting.**

***Communications: \$2 credit from Workman's Comp**

***Driveway access: Chief Steve Rhodes stated that driveway access and roads inspections have been started beginning on the east side of the District (Topaz, Whispering Pines, etc.) They could not get up Buzz**

Mtn. for a fire. Jerry Harris said that there's a new map on our website of our District with a PDF file that can be zoomed in on. Markers on the map indicate which ones are passable...green=okay, yellow=iffy, red=NO WAY

***Current asset inventory: Bruce Epperson, Bob Russell, George Kuntz, Mark Briggs said they would do it. George Kuntz stated he would have it typed out by the next meeting. Chief Steve will do the turn-outs, office, and storeroom.**

GOOD OF THE ORDER:

Jerry Harris

- **thanked the work party that power washed entire outside of fire station building and gutters.**
- **Brought up that no reading/approval of the minutes were done in this meeting.**

This was done with Rise making motion, George seconding. Motion carried.

Status of painting questioned. Steve said waiting until after Jim Hooten's mother's memorial.

PUBLIC Q & A

None

Rise Briggs moved to adjourn the meeting with George Kuntz seconding. Motion carried.