



## LOOKINGGLASS RURAL FIRE DISTRICT

7173 Lookingglass Road, Roseburg OR 97471  
541-679-5555

### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 12th day of January 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer Dave Meador X  
Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Correct December minutes, old business, item b, to read Gary Hermes was also present at the meeting with Douglas Fire District #2 concerning revising boundaries. Bob Kyle made a motion to approve December minutes with corrections, seconded by Jeanie Smith, all ayes, motion passed.

#### Additions to the agenda:

- a. Audit Report

#### Communications:

- a. None

#### Treasurer's Report:

- a. See attached for current bills
- b. Laurie Leischner reported the accident and sickness policy automatically renews for heart and illness impairment at a cost of \$33.00 per year.
- c. Bob Kyle made a motion to pay bills, seconded by Jeanie Smith, all ayes, motion passed.

#### Fire Chief's Report:

- a. 133 calls for the year 1/1/10 through 12/31/2010
  - 12 Fires
  - 1 Overpressure Rupture, Explosion, Overheat (no fire)
  - 91 Rescue & Emergency Medical Incident
  - 1 Hazardous Condition (no fire)
  - 3 Service Calls
  - 25 Good Intent Calls
- b. Fire Chief purchased new chairs for the office.
- c. Received the new Jaws of Life.
- d. Firefighter 1 class will finish up this month with First Responder coming up next.

#### Old Business:

- a. Grant: FRA grant money was received for hoses and accessories
- b. Goals: Dennis Sifford reported the need for a copy of resolution for annexation from Douglas Fire District #2. Laurie Leischner will obtain this.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): No updates

#### New Business:

- a. Audit Report: Laurie Leischner recommends switching from Quicken to Quick Books for our financial records at a cost of approximately \$200.00. Jeanie Smith made a motion to purchase Quick Book program compatible for our needs, seconded by Dave Meador, all ayes, motion passed.
- b. Audit Report: Reviewed Auditors Report

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on February 9, 2011 at 19:00
- b. The Grange will be having a Pancake Supper January 25, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:46  
Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 9th day of February 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer Dave Meador X  
Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve January 2011 minutes, seconded by Dave Meador, all ayes, motion passed.

#### Additions to the agenda:

- a. Dennis to present the Budget calendar

#### Communications:

- a. Received notification from Douglas County Emergency Communication they were increasing fees by three (3) percent.

#### Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills, seconded by Jeanie Smith, all ayes, motion passed

#### Fire Chief's Report:

- a. 8 calls for the year 1/1/11 through 2/9/2011  
6 Rescue & Emergency Medical Service Incident  
2 Good Intent Calls
- b. Fire Chief reported graduation will take place Thursday night at 7 p.m. for Firefighter 1 students.

#### Old Business:

- a. Grant: No news
- b. Goals: No news.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): No updates

#### New Business:

- a. Dennis Sifford presented the Budget Calendar prepared by Treasurer, Stuart Kramer.
- b. Dennis Sifford nominated Stuart Kramer as Budget Officer, seconded by Bob Kyle, nomination closed, all ayes to appoint Stuart Kramer as Budget Officer.

**Public Input:** None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on March 9th, 2011 at 19:00

#### Meeting Adjourned: Dennis Sifford adjourned the meeting at 19:52

Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 10th day of March 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer Dave Meador X  
Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approved February 2011 minutes, seconded by Dave Meador, all ayes, motion passed.

#### Additions to the agenda:

a.

#### Communications:

a. Dennis Sifford received letter from our attorney wanting any updates.

#### Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills, seconded by Dave Meador, all ayes, motion passed

#### Fire Chief's Report:

- a. 17 calls for the year 1/1/11 through 3/9/2011 – 9 calls for previous month  
13 Rescue & Emergency Medical Service Incident  
2 Good Intent Calls  
1 Structure Fire  
1 Public Safety
- b. ISO will be here July 18<sup>th</sup>, 2011 to check and test, manning, equipment, and training.  
Reports need updated.

#### Old Business:

- a. Grant: No news
- b. Goals: No news.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): No updates
- d. Budget Committee: We currently have four volunteers and need two more.
- e. ISO Updates:

#### New Business:

a.

**Public Input:** None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on April 13<sup>th</sup>, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:32  
Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 20:00, at the Fire Station, 7173 Lookingglass Road on the 13th day of April 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner Bob Kyle X Stuart Kramer X Dave Meador X  
Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Stuart Kramer made a motion to approved March 9, 2011 minutes with correction of Gary Hermes was not present, seconded by Bob Kyle, all ayes, motion passed.

#### Additions to the agenda:

a.

#### Communications:

a. Dennis Sifford received resolution from Fire District 2 to transfer property into our district.

#### Treasurer's Report:

- a. See attached for current bills
- b. Bob Kyle made a motion to pay bills with correction to move Fire Chief office expense to Professional Services excluding cell phone charges, seconded by Stuart Kramer, all ayes, motion passed

#### Fire Chief's Report:

- a. 22 calls for the year 1/1/11 through 3/11/2011 – 8 calls for previous month  
5 Rescue & Emergency Medical Service Incident  
1 Service calls  
2 Good Intent Calls
- b. ISO inspection July 20, 2011  
Pump testing: all pumps passed, all ladders passed, in process of testing hose
- c. Gas vendor switched diesel and gas tanks causing multiple problems with all our rigs.  
Fire Chief recommends switching to another carrier.
- d. Lookingglass Clean up day will be May 7<sup>th</sup>. Board discussed having free hot dogs at the Fire Station again, all agreed.
- e. The State Fire Marshall is looking for volunteers to apply for the Fire Investigation Team.
- f. Fire Chief will be hiring out the grass cutting at the station.
- g. Lookingglass Fire Station and the DFPA will be hosting a Fire Wire Workshop on May 5, 2011 at 7:00PM at the Lookingglass Fire Station.

#### Old Business:

- a. Grant: No news
- b. Goals: No news.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): Updates are needed. Stewart Kramer will inquire locally to see if we can get any volunteers to help with this.
- d. Budget Committee: Budget Committee met on April 13, 2011 to discuss the budget.
- e. ISO Updates: ISO inspection will be July 20, 2011. To date: all pumps passed, all ladders passed, in process of testing hose.

#### New Business:

- a. None

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on May 11, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 20:55  
Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:17, at the Fire Station, 7173 Lookingglass Road on the 11th day of May 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner Bob Kyle X Stuart Kramer X Dave Meador - absent  
Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve April 11, 2011 minutes, seconded by Stuart Kramer, all ayes, motion passed.

#### Additions to the agenda:

- a. Renewal of Workman's comp insurance
- b. Renewal for Fire Med Insurance is due

#### Communications:

- a. None

#### Treasurer's Report:

- a. See attached for current bills
- b. Jeanie Smith made a motion to pay bills, seconded by Stuart Kramer, all ayes, motion passed

#### Fire Chief's Report:

- a. 28 calls for the year – 6 calls for previous month  
4 Medical calls  
2 Fires
- b. Fire Chief, Gary Hermes, expressed thanks to all who helped with the Lookingglass Clean up Days.
- c. Fire Chief, Gary Hermes, spent the day May 11, 2011 with the Fire Marshall doing local business inspections.
- d. The D.F.P.A. and Lookingglass Rural Fire Station put on a Fire Wise program at the Lookingglass Station.

#### Old Business:

- a. Grant: VFA /RFA grant is due by June 7, 2011
- b. Goals: No news.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): The Website has been updated with current information. Stuart Kramer has also asked UCC students for help with this.
- d. Budget Committee: Budget Committee met on May 11, 2011 to discuss the budget.
- e. ISO Updates: ISO inspection will be July 20, 2011. To date: all pumps passed, all ladders passed, in process of testing hose.

#### New Business:

- a. Fire Med Insurance is due this month for upcoming year at a cost of \$52.00 per family. Bob Kyle made a motion to pay Fire Med. Insurance for all the volunteers and board members. Seconded by Stuart Kramer, all ayes, motion passed.

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on June 8, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 20:24  
Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Bob Kyle called a Board of Director's business meeting to order at 19:29, at the Fire Station, 7173 Lookingglass Road on the 8th day of June 2011.

#### ATTENDANCE: Board Members

Gary Hermes	X	Laurie Leischner	Bob Kyle	X	Stuart Kramer	X
Dave Meador	X	Dennis Sifford	Jeanie Smith		Others Present:	none

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve May 11, 2011 minutes, seconded by Dave Meador, all ayes, motion passed.

#### Additions to the agenda:

- None

#### Communications:

- The board was notified that Dr McCart, department physician advisor, passed away. He has been replaced by Dr Paul Norris.

#### Treasurer's Report:

- See attached for current bills
- Bob Kyle made a motion to pay bills, seconded by Dave Meador, all ayes, motion passed

#### Fire Chief's Report:

- 39 calls for the year – 10 calls for previous month  
5 Medical, 1 Fires, 4 Good Intent

#### Old Business:

- Grant: Submitted VFA /RFA grant proposal for new hose, fittings. Maximum matching grant is expected to be \$5000.
- Goals: No news.
- Website: No news.
- Budget Committee: Budget Officer Stuart Kramer presented the budget as approved by the budget committee. Public comment was invited. Hearing none, Stuart Kramer moved that the board adopt the budget as presented by approving Resolution 01-10/11. Motion was seconded by Bob Kyle, all ayes, motion passed.
- The contract for accountant services for 2011/2012 was reviewed and accepted by the board.

**New Business:** None.

**Public Input:** None

**Announcements:**

- Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on July 13, 2011

**Meeting Adjourned:** Bob Kyle adjourned the meeting at 19:50  
Minutes by Stuart Kramer, Treasurer



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 13th day of July 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner Bob Kyle X Stuart Kramer X Dave Meador - absent  
Dennis Sifford X Jeanie Smith X Others Present: Jim Hooten

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve the June minutes, seconded by Dave Meador, all ayes, motion passed.

#### Additions to the agenda:

- a. Election of officers
- b.

#### Communications:

- a. Lookingglass Rural Fire Station received a letter of appreciation from Duracell for our volunteers along with a package of Duracell batteries.

#### Treasurer's Report:

- a. See attached for current bills, with addition of \$229.68 payable to Carquest Auto Parts for flares and \$948.53 payable to Liberty Northwest for workers comprehension insurance.
- b. Bob Kyle made a motion to pay bills with additional requests, seconded by Stuart Kramer, all ayes, motion passed.
- c. Stuart Kramer stated all documents for fiscal budget year 2011-2012 have been filed.
- d. Laurie Leischner reported the auditor will start working on our audit report next month.

#### Fire Chief's Report:

- a. 47 calls for the year – 7 calls for previous month  
5 Medical calls  
2 Fires
- b. Fire Chief, Gary Hermes, reported the ISO test will be Monday July 18, 2011

#### Old Business:

- a. Grant: There are no updates for the VFA /RFA grant requesting more hose.
- b. Goals: Dennis Sifford will meet with Douglas County Planning to initiate paperwork for May 2012 election.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): To add updates to the website contact Greg at [webmaster@Lookingglassfire.org](mailto:webmaster@Lookingglassfire.org).

#### New Business:

- a. Jim Hooten was present to give feedback on the Lookingglass Rural Fire District web site.
- b. Election of officers: Bob Kyle made a motion to retain current members as is, seconded by Dave Stuart, all ayes, motion passed.

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on August 10, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:40  
Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 10th day of August 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer - absent  
Dave Meador - absent Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve the July minutes, seconded by Jeanie Smith, all ayes, motion passed.

#### Additions to the agenda:

- a. none
- b.

#### Communications:

- a. none

#### Treasurer's Report:

- a. See attached for current bills. Bob Kyle made a motion to pay bills, seconded by Jeanie Smith, all ayes, motion passed.

#### Fire Chief's Report:

- a. 55 calls for the year – 8 calls for previous month
  - 1 Fire
  - 4 Rescue & Emergency Medical
  - 1 Hazardous Condition
  - 1 Service Call
  - 1 Good Intent
- b. Fire Chief, Gary Hermes, reported the ISO test results performed on Monday July 18, 2011, will be available in approximately six months.

#### Old Business:

- a. Grant: VFA /RFA grant requesting more hose has been denied
- b. Goals: Dennis Sifford met with Douglas County Planning to process maps and boundaries.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): To add updates to the website contact Greg at [webmaster@Lookingglassfire.org](mailto:webmaster@Lookingglassfire.org).

#### New Business:

- a. none

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on September 14, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:27  
Minutes by Jeanie Smith, Secretary





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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 9th day of September 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner - absent Bob Kyle X Stuart Kramer X  
Dave Meador - absent Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Stuart Kramer made a motion to approve the August minutes, seconded by Bob Kyle, all ayes, motion passed.

#### Additions to the agenda:

- a. Discuss purchase of new flag
- b.

#### Communications:

- a. Dennis Sifford received a letter from our attorney stating his rates would not be increased for the upcoming fiscal year.

#### Treasurer's Report:

- a. See attached for current bills. Jeanie Smith made a motion to pay bills, seconded by Bob Kyle, all ayes, motion passed.

#### Fire Chief's Report:

- a. 65 calls for the year – 7 calls for month of August  
5 Rescue & Emergency Medical  
2 Good Intent
- b. Fire Chief, Gary Hermes, reported that Lookingglass Rural Fire Department was recognized at the September 11, 2011 dedication.
- c. When we switched to narrow band frequency our portable radios are not transmitting properly. Fire Chief, Gary Hermes is checking out solutions.

#### Old Business:

- a. Grant: No updates
- b. Goals: Dennis Sifford talked with our attorney, maps have been sent to Oregon Department of Revenue for approval. Signatures for petition to form a new district must be collected before November 17, 2011.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): To add updates to the website contact Greg at [webmaster@Lookingglassfire.org](mailto:webmaster@Lookingglassfire.org).

#### New Business:

- a. Board discussed the need for a certified letter to be sent to the tenants of the old fire station concerning roof repairs and general maintenance needed per our contract. Jeanie Smith will get a certified letter mailed.
- b. Fire Chief, Gary Hermes will look into getting the station a new flag.

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on October 12, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 20:26  
Minutes by Jeanie Smith, Secretary



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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 12th day of October 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer X  
Dave Meador - absent Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Stuart Kramer made a motion to approve the September minutes, seconded by Bob Kyle, all ayes, motion passed.

#### Additions to the agenda:

- a. none
- b.

#### Communications:

- a. none

#### Treasurer's Report:

- a. See attached for current bills. Jeanie Smith made a motion to pay bills with the additional bill to Douglas Electric of \$106.26, seconded by Stuart Kramer, all ayes, motion passed.

#### Fire Chief's Report:

- a. 74 calls for the year – 9 calls for month of September  
9 Rescue & Emergency Medical
- b. Fire Prevention week will be at the Home Depot October 11 through October 14, 2011. Lookingglass Rural Fire Department will have volunteers participating on site.
- c. There will be a Propane Burn Class scheduled at the Lookingglass Station October 13, 2011, with the actual burn to take place October 22, 2011 at 8:00AM also at the Lookingglass Station.
- d. Fire Chief reported the radio issues have been resolved and the radios have been reprogrammed.

#### Old Business:

- a. Grant: No updates
- b. Goals: Dennis Sifford reported the maps to reform our district have been approved. Signatures for petition to form a new district must be turned in to Dennis Sifford by November 1, 2011. One hundred eighty nine signatures are required
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): To add updates to the website contact Greg at [webmaster@Lookingglassfire.org](mailto:webmaster@Lookingglassfire.org).

#### New Business:

- a. Friday December 30, 2011 is the date set for the Lookingglass Rural Fire Department Winter Celebration, place and time to follow.

#### Public Input: None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on November 9, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:44  
Minutes by Jeanie Smith, Secretary



## LOOKINGGLASS RURAL FIRE DISTRICT

7173 Lookingglass Road, Roseburg OR 97471  
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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:01, at the Fire Station, 7173 Lookingglass Road on the 9th day of November 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer X  
Dave Meador - absent Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Stuart Kramer made a motion to approve the October minutes, seconded by Bob Kyle, all ayes, motion passed.

#### Additions to the agenda:

- a. None

#### Communications:

- a. None

#### Treasurer's Report:

- a. See attached for current bills. Bob Kyle made a motion to pay bills with the additional Visa bill of \$93.88, seconded by Stuart Kramer, all ayes, motion passed.

#### Fire Chief's Report:

- a. 86 calls for the year – 12 calls for month of October  
9 - Rescue & Emergency Medical  
3 - Good intent
- b. S.C.B.A. tanks are in the first phase of hydro testing.
- c. The compressor is currently down and being repaired.
- d. Fire Chief is in the process of obtaining a house for a 'Burn to Learn' to take place in February 2012.

#### Old Business:

- a. Grant: No updates
- b. Goals: 246 signatures were obtained on the petition to get forming a new district on the upcoming May ballot. The signatures now have to be verified. The board discussed the need for an open house in April 2012 to inform the public on where the money is spent and the cost of regulations that the department has to comply with.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): To add updates to the website contact Greg at [webmaster@Lookingglassfire.org](mailto:webmaster@Lookingglassfire.org).  
Stuart Kramer reported the web site has had some public responses.

**New Business:** None

**Public Input:** None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on December 14, 2011

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:55  
Minutes by Jeanie Smith, Secretary



## LOOKINGGLASS RURAL FIRE DISTRICT

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### BOARD OF DIRECTORS MEETING MINUTES

Dennis Sifford called a Board of Director's business meeting to order at 19:00, at the Fire Station, 7173 Lookingglass Road on the 14th day of December 2011.

#### ATTENDANCE: Board Members

Gary Hermes X Laurie Leischner X Bob Kyle X Stuart Kramer X  
Dave Meador X Dennis Sifford X Jeanie Smith X Others Present: none

#### Correction and Approval of last meetings minutes:

Bob Kyle made a motion to approve the October minutes, seconded by Stuart Kramer, all ayes, motion passed.

#### Additions to the agenda:

- a. None

#### Communications:

- a. Received a letter from Fire District #2, thanking the Lookingglass Rural Fire District for participating in their ISO rating.

#### Treasurer's Report:

- a. See attached for current bills. Bob Kyle made a motion to pay bills, seconded by Stuart Kramer, all ayes, motion passed.

#### Fire Chief's Report:

- a. 94 calls for the year – 8 calls for month of November
  - 1 - Series Fire
  - 5 - Rescue & Emergency Medical
  - 1 - Service Call
  - 1 - Good Intent
- b. December 30, 2011, will be the holiday party at the Fire Chiefs house at 18:30 hours.
- c. The Board agreed to pay for the meat served at the Holiday party, up to \$250.00.
- d. There will be three people attending the fire training academy on February 25<sup>th</sup> and 26<sup>th</sup>, 2012. The Board agreed to pay lodging and one meal each for two days, plus mileage for those attending.

#### Old Business:

- a. Grants: The Fire Chief will submit a grant request to Three Rivers Casino to purchase an A.E.D.
- b. Goals: The Board is waiting for county counsel to review and set hearings pertaining to forming a new district on the upcoming May 2012 ballot.
- c. Website: [www.Lookingglassfire.org](http://www.Lookingglassfire.org): To add updates to the website contact Greg at [webmaster@Lookingglassfire.org](mailto:webmaster@Lookingglassfire.org).

**New Business:** None

**Public Input:** None

#### Announcements:

- a. Next Board of Directors Business Meeting will be at the Lookingglass Fire Station on January 11, 2012

**Meeting Adjourned:** Dennis Sifford adjourned the meeting at 19:36  
Minutes by Jeanie Smith, Secretary