



Lookingglass Rural Fire District

7173 Lookingglass Road
Roseburg OR 97471

Wednesday, Regular Business Meeting, October 14, 2015
7:00pm

1. Call to Order at 7:03
 - A. Pledge Of Allegiance
 - B. Invocation : None
 - C. Roll Call: Brenda Epp, Robert Nobriga, Jerry Harris, Steve Rhodes, Fire Chief

2. **Approval of Minutes September 09, 2015.** Jerry Harris moved and Brenda Epp seconds that the minutes from the September 9th meeting be adopted. All in favor, passed.

3. Motion to add Jerry Harris as an additional signer to the checking and MMA accounts at Umpqua Bank. Brenda Epp moved and Jerry Harris seconds, all in favor, motion passed.
 - A. **Financial Report.** A month end financial report from Wheeler Bookkeeping was presented.
 - B. Motion to pay bills. Brenda Epp made a motion to pay the bills, Jerry Harris seconds. All in favor Motion passed.

4. **Communication Report** presented by Jerry Harris. The report covered web site usage and recent updates to the website. Suggestions to improve the website should be sent to the Communications Officer/ Web manager. Fire danger levels from DFPA and August Blotters were also updated. The Table of Contents for the District Operations Manual is under construction.

Motion to adopt: **Resolution 2015-05 – A resolution to authorize the payment of claims, invoices, and bills outside of regular board meetings subject to conditions.** Robert Nobriga moved and Jerry Harris seconds, all in favor. Motion passed.

It was pointed out that the Fire Department needs volunteers and the average age of firefighters is 47. Our fire department was going to lose some key people to retirement. Ideas for recruiting new members were discussed. The Web page now opens with a poster requesting firefighters.

5. **Chiefs Report** presented by Steve Rhodes. The report included the incidents in September, ongoing training and programs the firefighters were currently involved in. There was also information on equipment and grants. There are bids out for



facility improvements. Americans with disabilities act requires paddle door handles, a work still in progress.

6. Old Business: Covered in the Chief's report.

7. New Business

Christmas giving with voluntary donations so the Fire District can adopt a family for the Holidays. The program will be like in the past where a family in need is identified by the School. Hope to have more information by November 1st.

8. Presidents Report, none.

9. Directors Report, none.

10. **Board Member Comments.** Jerry Harris noted a UCC Memorial Concert at Jacoby Auditorium Oct. 23, 2015 at 7PM. Steve Rhodes talked of the Response team MCI plan and how the teams were effective after the shooting at UCC.

11. Public Comments None.

Next Meeting: November 11, 2015, 7:00pm

Adjournment: 8:14

Respectfully submitted Brenda C Epp

Approved November 11, 2015