



## **Lookingglass Rural Fire District**

7173 Lookingglass Road

Roseburg, OR 97471

November 8, 2017

Regular Business Meeting

The meeting was called to order at 7:00 with the Pledge of Allegiance. Roll Call: Brenda Epp, Jerry Harris, Robert Nobriga, Allan Smith, Bill Starns, Fire Chief Steve Rhodes.

Bill Starns moved and Jerry Harris seconds a motion to approve the October 11, 2017 Minutes. All in favor, motion passed.

Bill Starns presented the Financial Report. Jerry Harris moved and Brenda Epp seconds a motion to pay the bills. All in favor, motion passed.

Jerry Harris presented the Communication Report.

Steve Rhodes presented the Chiefs Report. There was a water break in an outside shed which was undiscovered for a couple of days. The monthly water bill was \$317.00 more than normal. Jerry Harris moved and Bill Starns seconds the LRFD utilize a once in a lifetime water leak exemption from Umpqua Water District. All in favor, motion passed.

The board reviewed an Accreditation Agreement for the LRDF instructors. Bob Scott and Chief Steve Rhodes can do in house training. Jerry Harris moved and Bill Starns seconds the agreement be approved and authorize Chief Rhodes to sign. All in favor, motion passed.

Jerry Harris did the First Reading of Policy Amendments, for procedural policies and fiduciary policies, addressing contracts. The board, after discussion, added submitted quotes will be in writing. The notice was submitted to the news review for publication. The Second reading will be next month.

The next meeting is December 13, 2017. Bill Starns moved and Brenda Epp seconds a motion to adjourn the meeting at 7:45. All in favor, motion passed.

Respectfully submitted, Brenda Epp.