



Lookingglass Rural Fire District

Regular Business Meeting Minutes

March 11, 2015

Came to Order at 7 p.m.

Pledge of Allegiance; No invocation

Roll Call: ✓George Kuntz; ✓Hank Mast; ✓Bill Starns; ✓Rise Briggs; ✓Robert Nobriga; ✓Fire Chief, Steve Rhodes

Audience asked for copies of the minutes - Robert explained they would be handed out after approval by the Board

There were two corrections to the minutes; Roy Palmer asked for one, and there were two names transposed. Minutes were tabled until corrections could be made.

Old Business:

Rise and Robert exchanged comments about what was sent to Susan Shepard.

Treasurer's Report:

Bill asked about a re-imbusement - it was for Rise Briggs, for purchasing Wite-Out for the new checks. George Kuntz asked about the money transfer; Rise and George would go to FCCU the next day and close the accounts and transfer the monies to Umpqua Bank and U.S. Bank, accordingly. Bill made a motion to pay the bills; Hank - 2nd. Vote was taken - all ayes.

Robert asked about the credit card issue; Rise would look into it when she and George went to Umpqua Bank. Someone in the audience suggested a pre-paid credit card.

Bill gave an explanation of the Wheeler Bookkeeping Services. He said they were going to do more than the original contract, if the Board decided it was ok. Bill made a motion to accept their proposal; Hank - 2nd. Rise and George abstained; Bill and Hank voted Aye. Robert voted Aye, and was the deciding vote - so motioned carried.

Bill said he thought there was a bill from Steve Tuchscherer; George mentioned that he said Steve was not going to bill the District. It would be looked into.

Communications Report:

Hank had web page information; some of which he obtained from Roy Palmer. He will be sending it

to all Board Members. Rise asked that all Members and Steve (and Jerry Harris) to submit what they might want included in the Web Page Policy. Hank is working on a Mission Statement for the Policy.

Gary Hermes asked that more minutes be placed in the box outside the Fire Station. Roy said anyone could have a draft copy of minutes sooner than the approved minutes.

Jerry Harris asked about the positions of President and Vice-President on the Board. That item was farther down the Agenda.

Chief's Report:

Steve spoke about the Fire Science Program at Douglas High School. Rise asked Steve about updating the Roster. The subject of two (2) SCBA's that were no longer viable came up - and could they be donated? Robert made a motion to do so; Bill - 2nd. All ayes. These will probably be donated to an area in Mexico, as they are still used there.

Rise asked Steve if it would be feasible to set up accounts at places like Lowes, Home Depot, Gerretsens, etc.

Bruce Epperson is declining to serve his third year on the Budget Committee. Dona Holmes is the person handling our Insurance (SDAO).

Bill, Steve and Robert spoke about what could be given out on emails, etc. Jerry Harris said a written reply must be given to the person who sent an FOIA request; stating why, if it isn't complied with, what are the reasons for this.

It was noted that perhaps the forms given out by LRFD might be misinterpreted as coming from the Board, as they have the logo, etc. on them. Robert will hold FOIA's that have been presented until the following month's meeting.

Roy Palmer said this was his last meeting, as he was going to Pendleton. Robert will get in touch with George Dunkel about any bill that might be due.

Steve said someone on Oar Lane needed assistance with a Learn Burn. On May 30th there is a fundraiser at 7 Feathers in Canyonville. Wings & Wheels Organizer, Mr. Burbridge has also expressed interest for this summer's activities.

New Business:

Budget Committee...The Budget Committee tentatively consists of the following Community Members:

Mary McCright (1 year)
Larry Albertson (1 year)
Jerry Harris (3 years)
Karen Matney (3 years)
Ken Bronsert (3 years)

Robert made a motion to accept these volunteers; Bill - 2nd. Passed - all Ayes.

The request from Keith Williams was addressed - he has asked about having the video of the meetings made available immediately; and not wait until approval the following meeting. Discussion followed. Robert made a motion to allow; Hank - 2nd. Passed - all Ayes.

Jerry Harris asked if the Agenda could be sent to him prior to the meeting, so he could get it on the web page. Bill made a motion to allow; Hank - 2nd. Passed - all Ayes.

George nominated Robert for President of the Board. Rise - 2nd. Passed - all Ayes.

Bill asked about Wheeler taking care of the check-writing; Robert will sign a contract with Wheeler next week.

Susan Shepard was present to give an account of her past year's endeavors. Several Board Members asked questions. (see video for more indepth coverage - follow link from the website at www.lookingglassfire.org) She also asked that a correction be made to the minutes of the January, 2014 meeting.

Rise mentioned she had spoken to the Attorney for the District - Eileen Eakins. This has always been allowed in the past; wherein any Board Member could ask her about Board Business. Robert said a Resolution should be written to the effect that whenever something might entail the District being billed for a service, etc.; Board approval must first be given. Hank made a motion for this; Bill - 2nd. Passed - all Ayes.

Robert said the next meeting will be April 8, 2015.

Bill made a motion to adjourn; Hank - 2nd. Passed - all Ayes. Adjourned at 9:27 p.m.

Approved this _____ of _____, 2015.

Secretary