



## **Lookingglass Rural Fire District**

7173 Lookingglass Road  
Roseburg, OR 97471

Regular Business Meeting

July 13, 2016

The meeting was called to order at 7:07 by President Robert Nobriga with the Pledge Of Allegiance.

There was no invocation

Roll Call: Brenda Epp, Jerry Harris, Hank Mast, Robert Nobriga, Bill Starns, and Steve Rhodes, Fire Chief

Bill Starns moved and Hank Mast 2<sup>nd</sup> approval of June 08, 2016 Minutes, all in favor motion passed.

Bill Starns presented the Financial Report. Jerry Harris moved and Bill Starns 2<sup>nd</sup> a motion to pay the bills. Bill Starns will look into the cost of printing LRFD envelopes.

Jerry Harris presented the Communication Report. There was a discussion including links to emergency transportation services in the LRFD website.

Steve Rhodes presented the Chief's Report. The dead tree was cut by Douglas Electric and the wood is available for the public in Lookingglass Community. Fiscal year totals for the Self Audit are due to the Secretary of State by September 30, 2016 and a budget package due to the County Clerk. The new fire hydrant may have decreased the ISO rating for nearby properties.

Jerry Harris moved and Bill Starns 2<sup>nds</sup> a motion to accept the current Ethics Policy as it stands, all in favor, motion passed. Jerry Harris did the First reading on resolutions to amend: Bylaws, Fiduciary Policy, Procedural Policies, and Public Records Policy.

There was a discussion about record retention and archived material. Bill Starns will get copies of keys to replace a missing set. Response to FOIA requests (2) for information will be filed.

Next Meeting August 10, 2016

Jerry Harris moved and Bill Starns seconds the meeting be adjourned at 8:07. All in favor, motion passed.

Respectfully submitted, Brenda Epp