



Lookingglass Rural Fire District

7172 Lookingglass Rd
Roseburg, OR, 97471

Board Meeting Minutes

April 10, 2013

7:00pm

Call to Order @ 8:14pm by Dallas Heard

Invocation given by Dallas Heard

Pledge recited in unison

Roll call

- | | |
|--|---|
| <input checked="" type="checkbox"/> Steve Rhodes, Fire Chief | <input type="checkbox"/> Position 3: (OPEN) |
| <input checked="" type="checkbox"/> Position 1: Rise Briggs | <input checked="" type="checkbox"/> Position 4: David Hatch,
Treasurer |
| <input checked="" type="checkbox"/> Position 2: Jaynee Germond,
Secretary | <input checked="" type="checkbox"/> Position 5: Dallas Heard |

Election of Chair: A motion was made by Jaynee Germond to elect Dallas Heard as chair; 2nd by Rise Briggs. Motion passed.

Review of minutes from last meeting : Motion made by Rise Briggs to accept the minutes, 2nd by David Hatch; passed

Additions to agenda: No additions to the agenda.

Public Input:

Chris Wheeler, firefighter, asked board to identify themselves and answer the question, "Why did you want to be part of the board".

Steve Rhodes- "Thanks to Gary Conn for mowing the grass"

Tom Thomson- May need liability waiver for clean up volunteers. Steve will check with insurance company.

Communications: None

Treasurer's report: Dave Hatch presented.

First Community Credit Union is requesting confirmation that all elected board members are designated as authorized signers on the accounts held at the credit union. The names of the existing board members are as follows and are designate as authorized signers:

Position 1: Rise Briggs
Position 2: Jaynee Germond, Secretary
Position 3: George Kuntz
Position 4: David Hatch, Treasurer
Position 5: Dallas Heard, Chair
Signature cards signed.

Jaynee Germond made a motion that David explore other financial institutions, with no changes to be made until after the new board is seated in July. 2nd by Rise Briggs. Passed.

David Hatch made motion to accept audit report with errors and attach minutes showing that the board accepted them as is. 2nd by Jaynee Germond, passed.

Fire Chief's report:

14 calls for month

Copy of Standards of Procedure done. Full copies of laws and regulations coming; Chief Rhodes wants to build a reference library for board members and public to be kept in the office.

Pump tests have been completed.

New safety focus is on seniors.

David Hatch made motion that bids be taken on having hour meters purchased and installed on trucks. 2nd by Rise Briggs. Passed.

Old Business

Debit card for Fire Chief

Limit \$1000

Chief Steve Rhodes and David Hatch will be signers on the account. There will be only one card.

AED (Automated External Defibrillator)- A community member is considering donating one
Electronic Payments/AutoPay- will wait for possible bank change

Gas Sensor Liability- Steve Rhodes is working on an "All hazards" liability statement.

Website, Rise Briggs reporting- Greg Kramer is interested in working on it and is in discussion with Rise. If he wants to charge, Yvonne Russell has a contact for someone else willing to help.

New business

Position 3 appointment. Rise motioned that we appoint George Kuntz as interim board member. 2nd by Dallas Heard. Passed.

Newsletters- Can be printed and left at the store for interested parties. Meet & Greet to be held post-election. Intro of board members at next Spuds and Bingo night.

Lookingglass Clean-up Day is May 4th. Sign up sheet was circulated for Fire Station clean up, date to be announced.

Board Contact info was obtained and will be kept at fire station office.

Fire Chief Cell phone- Jaynee Germond moved that we provide the fire chief with a cell phone to be used for phone number on voice mail. She will provide the phone and be responsible for activation. 2nd by Rise Briggs. Passed. Will be activated with up to \$10/month in minutes. Jaynee Germond will be reimbursed from petty cash.

Public Input- Marquee can be used to inform community that they can check the website for current minutes, etc.

Announcements: None

Adjourned at 9:19pm.

Respectfully submitted,

Jayne Germond

ADDITION TO BOARD MINUTES FOR April 10, 2013

Treasurers Report:

Annual Financial Report:

Page 5:

General Fund:

Total Materials and Services (as REPORTED)

Total Materials and Services (detail TOTALED)

Difference between REPORTED and TOTALED

	30-Jun-09	30-Jun-10	30-Jun-11
	\$41,352	\$48,233	\$55,895
	<u>\$41,126</u>	<u>\$47,776</u>	<u>\$55,115</u>
	\$226	(\$457)	\$780