



Lookingglass Rural Fire District

7173 Lookingglass Road
Roseburg, OR 97471
Regular Business Meeting
November 9, 2016
7:00pm

The meeting was called to order at 7:02 with the Pledge of Allegiance, there was no Invocation. Roll Call: Brenda Epp, Robert Nobriga, Bill Starns, Jerry Harris, Hank Mast and Steve Rhodes, Fire Chief.

Bill Starns moved and Hank Mast seconds approval of Minutes for October 12, 2016 meeting. All in favor, motion passed.

Financial Report was presented by Bill Starns. Brenda Epp moved and Bill Starns seconds an \$800.00 payment to Douglas Electric. Jerry Harris moved and Brenda Epp seconds a motion to pay bills along with 3 additional checks and place income from taxes collected directly to the MMA keeping the checking at \$15,000.00. All in favor, motion passed.

Communication Report was presented by Jerry Harris. Smoke Alarms for the hard of hearing are free although the Red Cross would like a donation if you are able. The LRFD district also has alarms available. SDAO winners will be notified sometime this month. A link to the Red Cross information on smoke alarms was added to the Safety page.

There were no public comments.

Chiefs Report was presented by Steve Rhodes. Steve has gone through the whistle blowers policy which is required, will review with Jerry Harris and will need to be advertised to change the policy manual.

There are funds available for the Christmas Santa.

Steve Rhodes, Jerry Harris and Robert Nobriga to develop the "Whistleblower" policy to have a first and second reading and then the Board will vote on the policy. There will also be revisions to the operations manual and the information on the "Whistleblowers Policy" will need to be given to all volunteers.

The old computer has Windows 7 and will need to have programs backed up, erased, moved or used without internet connection. It may be used for training purposes. Jerry Harris moved and Bill Starns seconds the Chief get an estimate for the old 1080 truck and prepare a bid. Bids would need to be approved by the Board before sale.

The board was told we were doing in a great job during the public comments.

Next meeting will be December 14th, 2016 at 7:00 PM

Jerry Harris moved and Bill Starns 2nd a motion to adjourn the meeting at 7:54, all in favor, motion passed.

Respectfully submitted by Brenda Epp.