

CHIEF'S MINUTE(S)

December 11, 2024

- Incidents** – November 2024 19 total, 11 medical, 0 structure, 3 mva, 0 natural cover, 0 false alarm, 1 haz. condition, 3 lift assists, 1 medical standby. Slowed down after long summer and fall.
- Training** – Training included Haz mat ops and equipment with Roseburg Fire, Mayday/Fittest for SCBA masks, Mayday practical and radio usage, and multiple hose, FF1, and operation trainings with individuals at Tenmile Fire Academy. FFs continue to use the inline resources for OSHA training and others.
- Firefighters** - Numerous online trainings and certifications going on. 1852 Physicals for driving, employment, and SAFER grant ongoing. One new ff applicant. One ff on extended medical leave due to surgery.
- Cadets** - Training with our ffs and Justin, making some incidents and events also.
- Equipment** - 1031 returned from repairs in Eugene. Transfer case and pump bearings, invoiced for \$18,600. Last lights for 1080 repair received, mechanic will be here for that and air leak/pump switch diagnostic and repairs on 1030 this week. Radio install on new tender also pending.
- Inventory** - Ordered next round of VFA wildland equipment, including equipment for hose lay packs. Ordered VFA grant helmets.
- Facility** Roofing and gutters and trim completed on building. Finish work progressing throughout station, electrical, lighting, painting. Starting on asphalt, drainage, and ADA parking area. A walkthrough is scheduled for 2nd or 3rd week in December to finish off. Intent is to be completed by December 31. Plans have changed on some items due to budget or being disallowed by State, including the electrical work outside and a more complete drainage system. Received back reimbursements #14, 15, and paid all contractors.
- Office/Admin** – Next Seismic reimbursement is pending for \$255,000. Have approximately \$350,000 left in budget. Contract was extended until December, 2024 due to roof delays, and they are looking into last of December to finish now.
- Wildland final report submitted to State OSFM.
- Entered to grant writing contracts of \$2000 each for AFG fire truck grant and CWDG fuel reduction grant with Lexipol, who wrote our SAFER grant successfully. New engine about \$610,000, and the CWDG grant will be for \$300,000 plus and a part time employee. AFG grant due December 20th, CWDG grant Feb. 28 of 2025
- SDAO/SDIS sent out preliminary invoice for liability insurance next year. Up to approximately \$20,000 with increases and coverage on new tender. Will review with them prior to actual invoice to see how to reduce, maybe increase deductibles.
- Continuing audit process with Hanford and Associates, moving statements, budget information, and governance documents to them. Wheeler is providing transaction lists and checking registers.
- Our reserve fund and finances will be impacted by the repair on 1031, insurance increase, and any leftover costs for the station retrofit. Cost increases are outpacing our 3% expected property tax increases each year. Taxes are coming in now, but will not replace the extra costs. Still working on grants as we find them, but I believe we are not sustainable long term. Will work towards alternatives on how to increase revenue, merge, or anything else to stay operational and safe.
- Will review work with community, school, training, etc. with Justin Fox.