

CHIEF'S MINUTE(s)

November 8, 2023

- Incidents** – October, 2023 26 total, 13 medical, 2 structure, 3 mva, 1 natural cover, 3 public assist, 1 false alarm, 3 haz. condition. Fire responses to Camas and Dist 2, 4 automatic aid to, 3 mutual aid received.
- Training** – Training included 2 nights of PPE and SCBA training, Mayday/ff rescue training, and hosework/live fire while cleaning up debris pile and lpg prop. 5 ffs attending Emergency Medical responder training with ffs from Tenmile and Camas Valley next 4 weekends and Wednesday nights.
- Firefighters** - Have 1 new candidate scheduled to attend, a DFPA ff moving to Lookingglass. Crews participated in Trunk or Treats and fire prevention/public relations in Winston and Green.
- Explorers** - Training with our ffs, still have 2.
- Equipment** - Minor repairs and maintenance taking place. Burn trailer has been moving forward with new air compressor installed, working on getting the repairs to all props finished with Umpqua Fire instructors. Our LPG underground prop has been plumbed and piping buried, will now be State compatible/more safer. Air test for Cascade system completed. 1081 drained as temperatures came down, winterizing outdoor equipment.
- Inventory** - New turnouts are shipping, purchasing last VFA grant equipment so that invoices can be turned in for reimbursement in December.
- Facility** - Fuel oil for heating filled, ready for winter.
- Office/Admin** – Seismic construction delayed with permit problems, the County and ZCS are negotiating over ADA requirements and if they are applicable. Completion date pushed back to July of 2024 so far, also supplemental work added to the roofing repairs, more engineering and design.
- Received reimbursements for some expenses, the course of construction additional insurance was denied for reimbursement (\$1700), so it came out of our funds. Paid for the plan check fee (\$3506) that is in for reimbursement.
- Working with Darcy and Robert at Wheeler Bookkeeping to prepare for payroll for the SAFER Grant hiring, going slow but will get through it and try to have someone hired by January. Determining salary, benefits we have to offer, taxes, FICA, etc. Also consulting with another payroll person in Winston for advice until I can get in with Wheeler.
- Wildland grant submitted, written with Lexipol grant writers. Final report for the summer Wildland Staffing will be due around first of December.
- SDAO insurance policy for 2024, working on it with their adjusters. Cybersecurity is being added, some new requirements for training, software, and policies are coming. There will be an increase in costs, but we are still working on the Best Practices to get a 10% discount. The trainings and steps to finish are due November 22. Should be done with them.
- New Dispatch and Paging systems coming online this week, preparing for the worst as it has not been a smooth transition and seems to be a step back for the fire service side of it.
- Still looking for an auditor for FY 22-23 and this year, and have contacted the Secretary of State to let them know we may need an extension, discussing options. The availability and costs of the auditing is discouraging to say the least. It is a common problem for small districts.
- New tender from the State, starting the contract process and may be getting close.