



Lookingglass Rural Fire District
7173 Lookingglass Road
Roseburg, OR 97471

Board Meeting Minutes
May 14, 2014

Meeting opened at 6:59 pm.

1. Pledge of Allegiance
2. Gary Conn gave the Invocation
3. Roll Call: Present - Rise Briggs, George Kuntz, Robert Nobriga, Hank Mast
Steve Rhodes, Fire Chief
4. Robert made motion to discuss Minutes of Special Board Meeting from April 25, 2014. Robert made a motion to approve, Hank 2nd. Passed.
5. Rise read the corrections sent by Eileen Eakins to the Bylaws, Procedural Policy and Fiduciary Policy. There was a discussion of the corrections concerning the Fire Officers section. The Board is under the general consensus that this does not belong in the Bylaws, and will not be included at this time. Steve Rhodes concurred.

Yvonne Russell asked how much we had paid our attorney so far. The amount is about \$4,000 - with the added charges being the ongoing problem with David Hatch re-submitting a budget. This also has cost us more time with Susan Shepard, as she has been trying to straighten out our current budget situation as well as the bookkeeping aspects of The District. Some people would like to see this all finished by the end of this Fiscal Year.

Mike Buckley asked if this was why the Budget Committee Meeting date had been changed. In part, yes. Steve Rhodes presented a form from the Oregon Dept. of Revenue which clearly spells out how notices must be published in the newspapers now. Gary Hermes asked if the publications are in the Legal section. They are.

6 and 7. George asked for the Treasurer's Report. Rise read the current bills. She also stated that since Susan Shepard isn't done with her review, there cannot be a written Profit & Loss Statement at this time, as Susan is entering the bills in a format she has set up in QuickBooks. Robert made a motion to pay the bills; Hank 2nd. Passed.

Robert Nobriga has asked to become Treasurer. Goody!

It is noted, however, that Appointees are only doing those positions temporarily, until the first meeting in July, wherein The Board will elect officers.

Robert Nobriga and Hank Mast need to be added as signatories with the Credit Union. Robert Russell, Frederic (Kent) Little and Jerry Harris are no longer Board Members, and, therefore, cannot be signatories.

8. Rise handed Steve Rhodes a letter from Dr. Paul Norris - who has been the physician for our District. He is retiring, and it is unknown whether or not the new physician will continue the same concept as letting The District be included on the malpractice insurance - saving us about \$7500/year in fees.

9. There have been about 30 calls so far this year. Steve was asked about the big turnout that was purchased - the firefighter has been completing his training, and can fit into the various vehicles.

Steve has turned in a grant application for VFA. He is going to apply for a FEMA Grant in June.

Jason Jantzi's inspection reported that our Fire Dept. is in "pretty good shape." There were a couple of small issues - and we need to look into the ADA situation; namely, remodeling to comply with wheelchair access to the bathroom, etc. We don't have to upgrade at this time.

Rise asked if there might be money from the State to defray any costs - Steve is going to look into it.

He said he was getting bids for painting the building.

Training of FF1 is ongoing. The Live Burn in Tenmile was a great learning tool. Gary Hermes wanted to compliment Steve and the Firefighters on doing the best job of all groups there.

Steve said there shouldn't be any more major expenses for the rest of the Fiscal Year.

10. Jerry Harris gave a web update report. He said photos from the Lookingglass Parade will be on the Volunteers Page. The blotter is current and he has been attempting to get the videos from the past 3 meetings to post on YouTube. So far, he has not been able to download them.

Rise asked Jerry if he would consider doing the booth at the Farmer's Market again. He said he could commit to probably one day a month - and signed out the necessary brochures, banner, etc. to use for that.

11. Mark Briggs presented information on a video camera - a Sony - that would also need a tripod and be internet compatible. He was going to meet with Jerry Harris to make sure the camera chosen would meet all the needs of The District.

Yvonne Russell asked The Board - since we are on an accrual basis - if we were getting a final bill from Susan Shepard in this Fiscal Year. If Susan is not finished with her review, then she will also be into the next Fiscal Year, and The Board will decide how to proceed with payment. A supplemental budget may have to be prepared for her fees.

12. George made sure everyone knew that the Budget will be recorded, and we will be using Steve Tuchscherer to help with our Self-Review in June. The next Budget Committee Meeting will be Wednesday, May 28, 2014 at 6:30 pm at the Fire Station.

Robert made a motion to adjourn - Hank 2nd. Passed Adjourned at 7:58 p.m.