



Lookingglass Rural Fire District

7173 Lookingglass Road
Roseburg OR 97471

Meeting Minutes

August 11, 2021

Present:

Fire Chief, Steve Rhodes
President, Paul Reardon
Vice President, Mark Bennett
Treasurer, Bill Starns
Secretary, Rob Ikola
Communications Officer, Dave Smith

- 1) The agenda was approved as is, no additions were added
- 2) July 11, 2021 Minutes were approved
- 3) Bill Starns gave Treasurers Report and was approved. Motion to pay bills was approved.
- 4) Communications Report was given by Dave Smith. Motion to enter report approved.
- 5) Public Comments: None
- 6) Chiefs Report given by Chief Rhodes
- 7) New Business:
 - A) Chief Rhodes gave information on how the board can receive training. Both live and recorded are available. He is going to get the scheduling info.
 - B) Board Notebooks are still being rounded up from previous board members. Hopefully by next meeting we will have them all.

C) Dave Smith made the request for a more detailed description of Board Member Responsibilities. With respect to the Communication Officers responsibilities there isn't a clear picture of what is required, what the public is requesting, etc. Chief Rhodes stated that the amount of information now is largely the result of issues of the past. He also said there is website help via SDAO that might be a good service. He also brought up that that Public Notices as an example of an issue without a clear understanding along with other subjects. *No motion was raised.*

8) Presidents Report: No report given

9) Directors Report: No report given

10) Additional Board Comments: Paul Reardon had questions for Chief Rhodes about how Grants are written for equipment and other needs. He gave a detailed description of the process including tax issues. He also brought up the pros and cons of hiring a professional grant writer. *No motion was raised.*

Meeting Adjourned