

CHIEF'S MINUTE(s)
September 14, 2022

Incidents – August, 2022 25 total, 9 medical, 0 structure, 2 mva, 6 natural cover, 2 public assist, 1 false alarm, 5 haz. condition. 1 accidental gunshot medical, lightning storm in area, multiple fire season violations, 1 trapped/extrication mva, several small natural cover fires as mutual aid out of District

Training – Training included 2 nights of continuing vehicle extrication class and safety committee/vehicle maintenance night. Also two nights of wildland hose lays with new progressive hose lay method. We are hosting an annual LPG fire training for the County on the night of September 24th. The night drill gives us more credit for ISO and it will be a much more visual event.

Firefighters - Continued wildland staffing through August. Have about 12 volunteers hired as seasonal temporary firefighters. Has resulted in reduced response times, station and equipment improvements, and disaster preplanning. So far fires have been kept small. Several new certifications including instructor 1 and 2, State rope rescue operational and technician in house now. One new volunteer signed up.

Explorers - Training with our ffs, making most incidents also.

Equipment - Have received several items from purchases made from VFA grant. The PPE vendor will be here Sept. 13th to fit 5 ffs for new pants and coat. New alternator and battery for Brush 1081.

Inventory - Each vehicle has been inventoried and has a standard vehicle notebook on board.

Facility FFs have done a great job on the facility. Filled Diesel tank as costs came down almost \$1.00. The fire trailer was set up and waiting for County fire training to determine next steps in maintaining it and scheduling it for use. LPG tank will be filled for upcoming drill, offset by tuition costs.

Office/Admin – Workers comp audit for FY 21/22 was completed. Should get a small refund as we were down a few firefighters as the year ended.

Annual in lieu of Audit due by September 30th. Will be completed, waiting on final fiscal information from Wheeler Bookkeeping for FY 21-22.

We are four pay periods into the Wildland Staffing Grant, have spent approximately \$23,000 for payroll and State and Federal requirements. Will be close to expending all funds by the end of September, Payroll is estimating we will be right on Sept. 30th as we exhaust the grant funds. If we come up short by a few days, I will ask the Board to cover the difference (\$320/day) out of our #6002 professional services account.

Seismic grant contract: RFP and Seismic Study materials are completed and will be published Sept. 14th. They will be noticed in trade journals and the News Review. Copies of the documents are available on the website. There will be a non-mandatory walkthrough of the building on Sept. 21 at 1000 hrs for interested vendors. The process will close October 6th, with an evaluation of the submitted proposals to be completed before the November Board meeting when a choice will be announced and approved. Construction is estimated to be finished by September of 2023.

The new bank account is in the process of being opened and we need designated signers to sign the card available at Umpqua Bank. I received all of the tracking forms and a fully signed contract from the State.

Still waiting on the FEMA communications grant with District 2. Submitted a grant for \$8500 of wildland gear for a no match grant through OSFM/DPSST. Will submit another grant for a water tender

and/or a Type 3 and Type 6 engine from the State. We have to prioritize what we want, but will submit for all 3 by October 28th. Next up will be FEMA grants for an engine and a SAFER grant for staffing that we will be going outside to contract for submittal, due in November probably.

Received annual Insurance update from SDAO and will start on that.

Had a voluntary OR-OSHA inspection of the facility. A few minor issues that are being corrected or have been already. Received positive feedback for our new policies on heat and smoke, our use and procedures in place for contaminated turnout gear, and our blood borne pathogen procedures. Most Departments are not current on those subjects yet. The interest in Douglas County is a result of an unfortunate accident in Elkton FD a few months back, and thanks go to Bob Scott for being proactive and getting on top of the process before we had an unannounced inspection.