

Lookingglass Rural Fire District  
Special Board Meeting  
Sept. 11, 2013

The meeting was called to order by President Bob Russell at 6:00pm. The meeting began with the Pledge of Allegiance. It was asked if anyone would like to offer an invocation. Jerry Harris asked if he could read a prayer written by a Navy chaplain remembering the lives lost on Sept. 11, 2001 in New York. It worked well as the invocation. Following this there was a roll of the directors with George Kuntz, Rise Briggs, and Kent Little being present. The minutes of the previous meeting were approved.

There followed a number of topics presented to update those present:

1. The proposed By-Laws for the LRFD were ready for a second reading and the vote to approve them at the regular meeting. One correction had already been inserted at the end of the Treasurer's Duties. Rise read the By-laws, then George made a motion to approve - Kent seconded. Passed.
2. Saturday is a "Meet and Greet" and building clean-up day at the fire station starting at 9:00am. A lift has been found to use on washing the building. Bruce Epperson offered to organize the food and cook. It was agreed that he could spend up to \$100 on the food and he would be reimbursed for the expenses.
3. Steve bought 2 Surge protectors to protect some of the electronics at the station. Those have been installed. Steve is also getting bids on some of the 50/50 grant items. We have received some hose and apparel now and Steve has the bills.
4. Steve also reported that he found one road that the 1030 fire truck cannot navigate - Buzz Mt.
5. The letter to Neuner, Davidson & Cooley, LLC was read by Rise and was motioned to be sent immediately. Yvonne Russell suggested that a copy be made to keep, after all Board members had signed it. The copies were made, and a motion to send the letter was made by Rise, and seconded by George. Passed.
6. Steve asked if we were sending in a self-audit/review. Yes. Kent and Rise finished filling it out and it will be ready to mail before the September 30th deadline.
7. George Kuntz is working on the inventory to be finished by the September 25th meeting.

Bruce Epperson reported to the board that he had contacted some other rural fire stations about whether there was any stipends offered to the volunteer fire fighters:

1. North Bend paid their fire fighters a maximum of \$49 per month.
2. Coos Bay paid a maximum of \$40-\$50 monthly but also sometimes had gift cards from businesses that were used.
3. Lakeside gave their department \$12,000 annually to be used in a charitable fashion, but wasn't for the firefighters personally.
4. Houser divided \$22,000 annually among the volunteers and this was administered by Cardinal Services.

The Board asked that Bruce find out if there was another fire district similar to ours in size, etc. to be able to study this further.

Some of the ongoing organizational issues were discussed briefly:

1. The Newsletter draft is being refined and it was decided not to send out a reply envelope.
2. The driveway access road inspection is still getting under way.
3. Steve will draft an equipment analysis and give it to the board, and he and George are still working on bringing up to date an asset inventory.
4. The new escutcheon plate was installed on the entry door and looks good.
5. The Fiduciary Policy Manual discussion was tabled until next Wednesday.

There was nothing further so George motioned to adjourn; Rise seconded. Meeting adjourned at 6:32pm.