



Lookingglass Rural Fire District

7173 Lookingglass Road
Roseburg, OR 97471
Regular Business Meeting
August 09, 2017

The meeting was called to order with the Pledge of Allegiance at 7:02 pm.

Roll Call: Brenda Epp, Jerry Harris, Robert Nobriga, Allan Smith, Bill Starns, Fire Chief Steve Rhodes.

Bill Starns moved and Jerry Harris seconds a motion for approval of July 12, 2017 Minutes. All in favor, motion passed.

Bill Starns presented the Financial Report. Brenda Epp moved and Jerry Harris 2nds a motion to pay bills. All in favor, motion passed.

Jerry Harris presented the Communication Report.

Steve Rhodes presented the Chiefs Report. Bill Starns moved and Jerry Harris seconds a motion to make a semi-annual payment of \$600.00 to Umpqua Water and \$750.00 to Douglas Electric. All in favor motion passed. Bill Starns moved and Jerry Harris seconds a motion to pay DPSST \$40.00 each for two certifications for Fire Fighter One. All in favor, motion passed. Jerry Harris moved and Bill Starns seconds a motion to accept 4 tables donated from the Grange. All in favor, motion passed. There have been no bids for the old unit 1080. DFPA is interested in the pump. Plan to wait a couple months as truck is in service this season. Umpqua Water District water usage concerns have been resolved. We will call Umpqua Water when water is used from the fire hydrant for training purposes.

Use of facility for non-fire department related activities requires the purchase of a Temporary Use Liability Insurance Program (TULIP Plan). Robert Nobriga with check if other agencies using the parking lot, County Sheriff and County road crew trucks, are covered by our insurance.

Allan Smith's Orientation is complete. There will be a Calendar for board member to attend one monthly fire fighter training every Thursday night at 7:00.

Jerry Harris moved and Alan Smith seconds a motion to pay \$11.00/ year to have an Application on Bill Starns phone, for a one year trial, so he will be notified of fire calls and responses. All in favor, motion passed.

There was a discussion of the SDAO training attended by Allan, Jerry and Steve.

There are requirements by Oregon State Law for procedures that we should have in our policies. Jerry Harris recommended we have a committee composed of two board members and the chief along with community members to review policy. Any community member who is

interested in volunteering to serve on the committee, please contact the LRFD or any board member.

Jerry Harris indicated there was an error on his Certificate of Election as the position is to serve a 4 year term not a 2 year term. Jerry will talk with the County Clerk's Office.

Next Meeting at Sept 13/2017.

Motion to adjourn the meeting made by Bill Starns, seconded by Jerry Harris, meeting adjourned at 8:04