



## **Lookingglass Rural Fire District**

7173 Lookingglass Road  
Roseburg, OR 97470

### **Regular Business Meeting MINUTES**

February 11, 2015

Prior to the Regular Business Meeting opening, Ken Bronsert presented the Board of Directors with a new gavel. Thank you!

Meeting began at 7:00 p.m.  
Pledge of Allegiance  
No Invocation was given

Roll Call: George Kuntz, Rise Briggs, Hank Mast, Bill Starns, Robert Nobriga - all present; Fire Chief, Steve Rhodes, present

#### **Last Month's Minutes:**

Bill Starns made a motion to approve January meeting minutes - both January 11, and January 19; Rise - 2<sup>nd</sup>. All ayes. The Regular Business Meeting Minutes included a two-page written statement that was read aloud by Robert Nobriga during New Business; all Board Members received a copy of same.

#### **Treasurer's Report:**

Bill read the Treasurer's Report - explaining why the beginning balance was off by \$.02 - a mistake in the District's favor, which was made by Umpqua Bank. The list of bills to be paid and amounts in all of the accounts was presented. Robert made a motion to pay the bills; Hank - 2<sup>nd</sup>. All ayes - passed.

Rise spoke again of the credit card situation. She had taken the latest documents to Umpqua Bank, showing the District's Net Worth. This should be the final stage.

Hank spoke of the website and Rise asked him to get a list of suggestions together for the Web Page Policy. Roy Palmer said he would help Hank in this matter.

#### **Chief's Report:**

Steve mentioned that most of the information would be placed on the website, so people can go there to access it....[www.lookingglassfire.org](http://www.lookingglassfire.org)

There are two new firefighters: Katie Grant and Brandon Caple. We welcome them to the District.

Steve asked the Board's approval for buying special laundry detergent for cleaning turnouts. By using our own detergent, our Firefighters can use the facilities at another District at no further charge. It was \$165 and the Board gave their approval.

The building is scheduled to be painted May 4<sup>th</sup>, weather and temperature permitting. Rise questioned the timing of this, since there is concern that the cement bricks will not be dry enough or warm enough.

There was an ISO ratings update from 6/8B to 6/6Y.

On February 20<sup>th</sup> there will be a fund-raising dinner for Mike Coffel - Fire Chief of Tenmile District. He has been ailing for some time. Also, Carl Boulden has not been well, and may not be available for training sessions. Get well sentiments were expressed.

There is a new Oregon law about marijuana; since recreational marijuana was approved by voters. But the Federal Grants come under a Zero Tolerance condition.

There is a new law being considered about fire district taxation and forest lands, to be continued.

Rise asked Steve if he has the latest Rule for Firefighters - it is still being put together.

Some smoke alarms are being recalled - the ones made by System Sensors.

Steve presented the specs on a new brush rig.

### **Old Business:**

The Ethics Policy was discussed. Hank made a motion to approve; Robert - 2<sup>nd</sup>. All ayes - passed. The Resolution was also approved.

A discussion on choosing a bookkeeper for the District began. Options were given and opinions were expressed. Three bids were presented including: Doug II, JRW and Robert Wheeler. Rise made a motion to accept Wheeler's in Winston; Robert - 2<sup>nd</sup>. All ayes - passed.

The meeting continued with a motion by Hank to censure George Kuntz and remove him from the Office of President. Robert - 2<sup>nd</sup>. Rise Briggs left the meeting; citing too many arguments all of the time. George Kuntz left the meeting shortly thereafter. Roy Palmer explained to everyone that although Rise and George had left the meeting, they were still Board Members. Jerry Harris asked for clarification as to who will be President at the next meeting; and how will the minutes be completed. It was explained that the meetings are recorded on video. Roy suggested someone should take notes.

Robert went on to discuss the inaccuracies in the form that was sent to the Secretary of State's Office concerning the bond on Board Members. He opined that there were two (2) inaccuracies; however, there were, in fact, more. Steve stated that the auditor (Steve Tuchscherer) had filled it out and didn't have enough communication between himself and the Board.

Hank stated he can't do his job when he doesn't receive information. Steve had sent Hank the form from the Secretary of State's Office to place on the website. The form had the mistakes on it at this

time. Jerry Harris said he was given permission by Hank to put it on the District's web page because it was already on the one at the State. Jerry also stated that he had had communication with Rise Briggs, who corrected the form, and it is now in its corrected form - both at the State and the District.

### **New Business:**

Robert brought up the suggestion to elect Bill Starns to the position of Treasurer. Hank made a motion to that affect; Bill - 2<sup>nd</sup>. All ayes. Passed with remaining three Board Members.

Roy Palmer commented on last year's Budget Committee members. There are only two who are eligible from the previous Committee: Mary McCright and Bruce Epperson. Bruce is still undecided; Mary has accepted. Other Community volunteers who have come forward are: Ken Bronsert, Karen Matney, Jerry Harris and Mike Brown. This would be the first of their three year commitment.

Robert spoke of Susan Shepard. He made an erroneous statement when he said she had Board approval for any extension on her contract (see September and October, 2014 minutes). Robert further accused Rise Briggs of sending Susan an FOIA while representing the Board. He also stated that Susan has provided all documents. Jerry Harris asked if Susan's Final Report can be placed on the web page. Steve said a private citizen has already received a copy, so it should not be an issue.

Amy Anderson-Rice introduced herself and stated she was attending the meeting on Susan's behalf.

The next meeting is March 11 at 7 p.m. at the Fire Station.

Bill Starns spoke about doing the Treasurer's duties. He said it took a long time to write a few checks.

Robert explained that the first time he was training it also took quite some time, and it wouldn't take as long once Bill learned the system. Roy then explained how to use the bookkeeping service for some of the duties.

The subject came up as to who could pay the bills that evening. None of the remaining three Board Members were qualified signatories.

Someone asked about sensitive materials and whether or not they were in jeopardy since Rise and George left the meeting. Steve said, 'No, and I trust them - they're still Board members.'

Hank made a motion to adjourn; Bill - 2<sup>nd</sup>.

No vote was taken to adjourn. The video ended at 9:19 p.m.

Approved this \_\_\_\_\_ of \_\_\_\_\_, 2015.

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Secretary

