

Lookingglass Rural Fire District  
Regular Board Meeting  
Oct. 9, 2013

The meeting was called to order by President Bob Russell at 7:03pm. The meeting began with the Pledge of Allegiance and was followed by an invocation by Gary Conn. George Kuntz, Kent Little, and the Fire Chief Steve Rhodes were also present. Rise Briggs was ill.

George moved to approve the minutes of the Sept 11th regular board meeting. Kent seconded it and the motion carried.

Bob read the Fiduciary Policy drafted for incorporation in the District Policy Manual. There were no questions about it. It will be voted on at the next regular meeting.

Kent read the proposed letter to be sent to Neuner, Davidson, and Cooley and Bob explained the past situation with the auditor's fees and why it was being explored. It seems like the district was overcharged for some of the reviews based upon the ORS statute (ORS 297) governing the fees to be charged. A reasonable explanation is sought from them.

Kent reported that Rise was still working on getting information on a fire hydrant and perhaps selling our 1.5" water meter certificate. She provided the following statement:

"I am waiting for Brad at UBW to get through meeting with Chuck Caylor, and let me know what the total costs, time frame, etc. will be for the hydrant project. Also, I have a lead on someone who might be interested in purchasing the 1 1/2" membership. It's the Central Oregon and Pacific RR....but every number in the phone book doesn't work - no one ever answers....so, if anyone knows how to contact them, we need to find out if they will buy our 1 1/2" membership...."

Steve reported that they are continuing with doing the driveway inspections as the light permits in the evening. It is a big job. Steve also said that the Mobile Fire Equipment Analysis has been completed. George moved to incorporate it into the Policy Manual. Kent seconded it and the motion carried. Steve continued with the chief's report. He said it was a quiet month and there weren't many calls. Home Depot has been putting on fire prevention days and people are being educated in how to prevent fires. The Lookingglass Volunteer Fire Department will be doing a prevention/education program at the Lookingglass School and they will give kids some things like pencils and rulers in the hope it will remind kids to be careful about fires. Steve has also talked to Douglas Fastnet about our telephone connection. They may be able to provide us phone service and save us a lot of money over ComSpan.

Kent gave the Treasurer's Report. He reviewed the bills and expenses for the

past month. Bob moved to pay the bills. George seconded it and the motion carried.

Bob introduced the last few remaining items from the list made months ago.

M. Medical calls versus Fire calls. Steve compiled some numbers of what has occurred in Lookingglass the last few years: Medical calls make up 50-65% of all the calls that the department gets.

N. Mutual aid agreements with other departments was discussed briefly. There is a difference between automatic and mutual aid; Steve explained that difference. George moved to put the Automatic and Mutual Aid agreement in the Policy Manual. Bob seconded it and the motion carried.

O. ISO Analysis—The question was asked: Is a good rating necessarily the goal of the District? It was generally expressed that the goal of the district is to take care of the district members and not necessarily get a good ISO rating, but the 2 ideas will generally go together. The ratings in the valley are generally a 6 if the residence is within 1000 feet of a fire hydrant and an 8B if the residence is not.

P. Fire Regulation Applicability/Adoption Analysis—There was brief discussion about this and it was noted that we fall under the Oregon Unified Fire Code 2010 and we didn't want to try to take on the responsibilities of the State Fire Marshall.

The next board meeting is set for Nov. 13, 2013. Steve is going to investigate different insurance providers for the District umbrella policy. The current policy renewal date is approaching.

There was nothing further and George moved to adjourn. Kent seconded it and the motion passed. The meeting adjourned at 8:15pm.