

CHIEF'S MINUTE(s)

July 10, 2024

**Incidents** – June, 2024 25 total, 11 medical, 2 structure, 0 mva, 6 natural cover, 2 public assist, 0 false alarm, 3 haz. Condition, 1 vehicle fire. Fire season has taken off, and had natural cover fires in Dist. 2 and our areas, 3 mutual aid given, 3 mutual aid received, and 1 automatic aid given. Structure fires in Camas and TenMile.

**Training** – Training included 3 nights of vehicle extrication, more wildland training. FFs attended wildland fire apparatus cert course here and at Tenmile, two ffs attended National Fire Academy fire investigation course as part of national female ff weekend. Hosted training with the burn trailer for Tenmile fire academy.

**Firefighters** - Numerous online trainings and certifications going on. Uniforming wildland seasonal ffs with shirts, boots, and some ppe. New patches completed and received. Working on Board shirts. Participated with School on last day festivities, assisted Winston with parade and fireworks.

**Explorers** - Training with our ffs and Justin, making some incidents and events also. Lots of good training.

**Equipment** - Update on new tender is possibly July/August. Working on 1031 to determine depth of repair needed, mechanic will be here Thursday. 1080 has warranty and code issues, will schedule with Ford to take care of those.

**Inventory** - No changes this month.

**Facility** Block work completed, foundation work still working west to east in the garage, framing and floor joists/floors for training room taking shape, early electrical work being done. Working with Vitus and State to use funds to upgrade our electrical as part of the seismic relocation costs, appears that with our contingencies we can stay under budget. Next big step will be roof work.

**Office/Admin** –Next SAFER reimbursements were submitted for payroll expenses, ppe, marketing, and payroll taxes. A little over \$20,000. Looking at modifying some of the agreement to change funds to more retention type use vs. new ffs. First six month performance reports due by July 30.

Next Seismic reimbursements have been applied for, first construction invoice at \$100,000+ and our relocation expenses of around \$2000 so far for utility work and storage containers were received, submitted another for \$150,000 + for construction costs. Kind of juggling with all the grant activity. Wildland work schedule being filled by Bob Scott and Justin. Started July 1<sup>st</sup>. Working conditions during construction and heat wave are bad, but crews are making it work. No real rest or eating areas. Workers comp estimate came in at \$4600, with \$2000 due from last year audit. About \$6600 total. Due in July, on this month's list. Increase due to wildland seasonal ffs risk factor.

Starting audit process with Hanford and Associates, starting to move statements, budget information, and governance documents to them. Wheeler is providing transaction lists and checking registers. Have had on site and Zoom meetings with Vitus and ZCS as construction moves forward. Some change orders but still under budget with a contingency available. Meetings either Zoom or onsite most Wednesdays.

Justin can cover the multiple training and public activities completed and planned.

Budget process completed when I deliver documents to County Clerk and Assessor this week. Wheeler will have new budget information entered in their record keeping in the next few weeks.